

HEALTH AND HUMAN SERVICES COMMISSION
CONTRACT NO. 529-18-0089-00001
AMENDMENT NO. 2

The **Health and Human Services Commission (HHSC)** and **The Greentree Group (CONTRACTOR)**, who are collectively referred to herein as the "Parties" to that certain firm-fixed-price contract with an Effective Date of October 27, 2017, and denominated HHSC Contract No. 529-18-0089-00001 ("Contract"), as amended, now desire to further amend the Contract.

WHEREAS, HHSC has chosen to exercise the last remaining Extension Term option and renew the Contract for two (2) additional years in accordance with Contract Section III;

WHEREAS, the Parties desire to revise the Contract sections IV, V, and VI;

WHEREAS, the Parties desire to amend the Contract to add Exhibit D-1, *Vendor Requirements and Statement of Work (SOW) for TIERS Operations Security Assessment Services (TOSAS) and Agreed Upon Excerpts from Contractor Response*, which is attached to this Amendment No. 2 and incorporated herein;

WHEREAS, the Parties desire to amend the Contract to add Exhibit E-3, *TOSAS Cost Tables and Rate Schedule*, which is attached to this Amendment No. 2 and incorporated herein;

and

WHEREAS, the Parties desire to amend Exhibit F to alter the Proposed Value-Add Services.

NOW, THEREFORE, the Parties hereby amend and modify the Contract as follows:

1. **SECTION III, DURATION**, of the Contract is hereby amended to reflect a revised Termination Date of October 27, 2023, marking the end of the last remaining Extension Term.

2. **SECTION IV, BUDGET**, of the Contract is hereby deleted in its entirety and replaced with the following:

The total amount of this Contract will not exceed \$7,924,522.29, **unless the parties agree to an Amendment increasing the not to exceed amount stated**. All expenditures under the Contract will be in accordance with exhibits E, E-1 and E-3.

HHSC makes no guarantee of volume, usage, or total compensation to be paid under the Contract. The Contract is subject to appropriations and the continuing availability of funds.

3. **SECTION V, CONTRACT REPRESENTATIVES**, of the Contract is hereby deleted in its entirety and replaced with the following:

The following will act as the Representative authorized to administer activities under this Contract on behalf of its respective Party.

System Agency

Health and Human Services Commission

4900 N. Lamar Blvd.

Austin, TX 78751, mail code

3049

Attention: Megan Giesy

Email: megan.giesy@hhs.texas.gov

Phone: (512) 424-6834

Contractor

The Greentree Group

1360 Technology Drive, Suite 100

Beavercreek, OH 45430

Attention: Jennifer Shaefer

Email: jshaefer@greentreegroup.com

Phone: (937) 490-5512

4. **SECTION VI, LEGAL NOTICES**, of the Contract is hereby deleted in entirety and replaced with the following:

Notices given by HHSC to Contractor may be emailed, mailed or sent by common carrier. Email notices shall be deemed delivered when sent by HHSC. Notices sent by mail shall be deemed delivered when deposited by HHSC in the United States mail, postage paid, certified, return receipt requested. Notices sent by common carrier shall be deemed delivered when deposited by HHSC with a common carrier, overnight, signature required.

Notices shall be sent to the addresses below:

Health and Human Services Commission

Cecile Erwin Young

Executive Commissioner

Health and Human Services Commission

4900 N. Lamar Blvd.

Austin, TX 78751

With a copy to:

Karen Ray

Chief Counsel

Health and Human Services Commission

4900 N. Lamar Blvd.

Austin, TX 78751

Contractor

The Greentree Group
1360 Technology Drive, Suite 100
Beavercreek, OH 45430
Attention: Jennifer Shaefer

Legal notices given by Contractor shall be deemed delivered when received by HHSC. Either Party may change its address for legal notices and the name of the addressees by written notice to the other Party.

5. The Contract is hereby amended to add **Exhibit D-1, *Vendor Requirements and Statement of Work (SOW) for TIERS Operations Security Assessment Services (TOSAS) and Agreed Upon Excerpts from Contractor Response***, which is attached to this Amendment No. 2 and incorporated herein.

6. The Contract is hereby amended to add **Exhibit E-3, *TIERS Operations Security Assessment Services (TOSAS) Cost and Rate Schedules***, which is attached to this Amendment No. 2 and incorporated herein.

7. Exhibit F of the Contract, Vendor Response, Section 3.2.3, Information Security, subsection Year 1 Attestation Process Metrics is hereby deleted in its entirety.

8. This Amendment No. 2 shall be effective as of the date last signed below.

9. Except as amended and modified by this Amendment No. 2, all terms and conditions of the Contract, as amended, shall remain in full force and effect.

10. Any further revisions to the Contract shall be by written agreement of the Parties.

SIGNATURE PAGE FOLLOWS

**SIGNATURE PAGE FOR AMENDMENT NO. 2
HHSC CONTRACT NO. 529-18-0089-00001**

HEALTH AND HUMAN SERVICES COMMISSION

BY: DocuSigned by:
Maurice McCreary
F30843A81CCD41C...

Maurice McCreary

COO

DATE: April 14, 2021

THE GREENTREE GROUP

BY: DocuSigned by:
Jennifer Sheafer
E76CF489A29747D...

Jennifer Sheafer

Contracts Manager

DATE: April 13, 2021

THE FOLLOWING EXHIBITS ARE ATTACHED AND INCORPORATED AS PART OF THE CONTRACT:

**EXHIBIT D-1 - VENDOR REQUIREMENTS AND STATEMENT OF
WORK (SOW) FOR TIERS OPERATIONS SECURITY ASSESSMENT
SERVICES (TOSAS) AND AGREED UPON EXCERPTS FROM CONTRACTOR RESPONSE**

**EXHIBIT E-3 – TIERS OPERATIONS SECURITY ASSESSMENT SERVICES (TOSAS)
COST AND RATE SCHEDULES**