

**HEALTH AND HUMAN SERVICES COMMISSION**  
**HHSC CONTRACT NO. HHS000541100002**  
**AMENDMENT NO. 5**

The Health and Human Services Commission (“HHSC”) and Deep East Texas Council of Governments (“Grantee”), who are collectively referred to herein as the “Parties” to that certain Contract for Aging and Disability Resource Center (“ADRC”) services effective September 1, 2019 and denominated HHSC Contract No. HHS000541100002 (the “Contract”), as amended, now want to further amend the Contract.

**Whereas**, the Parties have chosen to exercise their option to amend the Contract in accordance with Section 9.1 of Attachment E to the Contract;

**Whereas**, the Parties desire to increase the Budget for ADRC services (“Services”) delivered from September 1, 2020 through August 31, 2021 (“FY 2021”) and revise the Budget to incorporate the Fiscal Year 2022 (“FY 2022”) funding allocations;

**Whereas**, the Parties desire to revise the Statement of Work to incorporate the Texas Aging and Disability Resources Centers No Wrong Door (NWD) COVID-19 Vaccine Access Project Activity Guide attachment; and

**Whereas**, the Parties desire to add funds for the Texas Aging and Disability Resources Centers No Wrong Door (NWD) COVID-19 Vaccine Access Project to expand access to vaccine services.

**Now**, therefore, the Parties agree as follows:

- 1. Section IV of the Contract, Budget**, as it applies to funding, is amended as follows:
  - a.** The Budget for FY 2021 is hereby amended to add **\$34,340.00** for a revised total amount **\$243,875.35**. The additional funding shall be allocated as follows:
    - 1) \$34,340.00** for the Texas ADRC NWD COVID-19 Vaccine Access  
Funds provided for FY 2021 Texas ADRC NWD COVID-19 Vaccine Access services must be allocated in accordance with the budget categories and amounts stated in Attachment B-4 – Budget for FY 2021 and FY 2022 (as amended June 2021);
  - b.** The revised total Contract value is increased from **\$692,336.51** to **\$726,676.51**.
- 2. Attachment B-3 of the Contract, Budget for FY 2021 (as amended April 2021)** is hereby amended and restated with **B-4 Budget for FY 2021 and FY2022 (as amended June 2021)**.
- 3. Attachment A, Statement of Work, Section 5, Provision of Core Services, 6.2 Other Required Activities** is hereby amended to add the following new service:

6.2.1 Grantee will provide the services outlined in **Attachment Q, Texas ADRC NWD COVID-19 Vaccine Access Project Activity Guide** from April 22, 2021 to August 31, 2022.

4. **Attachment Q, Texas ADRC NWD COVID-19 Vaccine Access Project Activity Guide**, is hereby added to the Contract and is effective from the date of execution of this Amendment through August 31, 2022. Any services provided by the Grantee before the execution date of this Amendment which are intended by both Parties to be the subject of this Attachment and Contract are deemed to fall within the scope of the services and are governed by the terms of this Contract.
5. This Amendment shall be effective on the date of the last signature below.
6. Except as amended and modified by this Amendment, all terms and conditions of the Contract shall remain in effect.
7. Any further revisions to the Contract shall be by written agreement of the Parties.

**SIGNATURE PAGE FOLLOWS**

**SIGNATURE PAGE FOR AMENDMENT No. 5**

**HHSC CONTRACT No. HHS000541100002**

**HEALTH AND HUMAN SERVICES COMMISSION**

**DEEP EAST TEXAS COUNCIL OF  
GOVERNMENTS**

By:  00A85E643959459...

By:  866D39EF12804E6...

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Signature of Authorized Representative

Name Lawayne Salter  
Title Deputy Executive Commissioner

Name Lonnie Hunt  
Title Executive Director

August 12, 2021

August 10, 2021

\_\_\_\_\_  
Date of Signature

\_\_\_\_\_  
Date of Signature

**THE FOLLOWING DOCUMENTS ARE ATTACHED TO THIS AMENDMENT, AND THEIR TERMS ARE INCORPORATED INTO THE CONTRACT BY REFERENCE:**

- ATTACHMENT B-4 - Budget for FY 2021 AND FY 2022 (as amended June 2021)**
- ATTACHMENT Q - Texas ADRC NWD COVID-19 Vaccine Access Project Activity Guide**

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**ATTACHMENTS FOLLOW**

**ATTACHMENT B-4**  
**BUDGET FOR FY 2021 AND FY2022**  
**(as amended June 2021)**

**1. Budget Categories**

**1.1. Budget Categories**

| State Fiscal Year Budget 2021 |                               |                        |
|-------------------------------|-------------------------------|------------------------|
| Budget                        |                               |                        |
| Cost Categories               |                               | Total Budget Requested |
| A.                            | Personnel                     | \$105,079.31           |
| B.                            | Fringe Benefits               | \$42,830.34            |
| C.                            | Travel                        | \$2,409.51             |
| D.                            | Equipment                     | \$0.00                 |
| E.                            | Supplies                      | \$1,851.18             |
| F.                            | Professional & Contractual    | \$5,740.00             |
| G.                            | Other                         | \$26,551.31            |
| H.                            | Total Direct Costs:           | \$184,461.65           |
| I.                            | Indirect Costs                | \$59,413.70            |
| J.                            | <b>Total (Sum of H and I)</b> | <b>\$243,875.35</b>    |

- 1.2.** HHSC, in its sole discretion, may approve fund transfers between budget categories upon Grantee's written request. Grantee must seek written approval from HHSC prior to making any fund transfers. All requests must include a detailed explanation that supports the need for the fund transfer.

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## 2. FY22 Funding Allocation, Not to Exceed Amounts

### ADRC PSA Region: 15 - Southeast Texas ADRC

| No. | Funding Source  | FY2022<br>Not to Exceed Amount |
|-----|---|--------------------------------|
| 1.  | State General Revenue (SGR)                                 | \$74,061.00                    |
| 2.  | Money Follows the Person (MFP) – Housing Navigator (HN)     | \$13,619.00                    |
| 3.  | Money Follows the Person (MFP) – Local Contact Agency (LCA) | \$2,296.00                     |
| 4.  | Medicare Improvements for Patients and Providers (MIPPA)    | \$8,921.00                     |
| 5.  | Promoting Independence (PI)                                 | \$13,414.00                    |
| 6.  | State General Revenue - Respite                             | \$9,745.00                     |
| 7.  | NWD RITE Grant - Respite                                    | \$1,383.00                     |
| 8.  | NWD COVID-19 Vaccine Access Grant                           | \$34,340.00                    |
| 9.  | ADRC NWD/COVID-19 CARES Act                                 | \$19,470.00                    |
|     | <b>Total FY22 Not to Exceed Amount</b>                      | <b>\$177,249.00</b>            |

**2.1** The Contractor may only expend funds up to the amount on the NFA per each funding source. The funding above is not available to the Contractor until an NFA is issued and returned to HHSC with Contractor signature.

The Contractor will be issued the NFAs and Budget template to complete and return by the date established by HHSC, but no later than September 30, 2021, at which time, the Contract will be amended to include the revised State Fiscal Year Budget 2022.

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## **Attachment Q**

### **Texas ADRC NWD COVID-19 Vaccine Access Project Activity Guide**

(April 22, 2021 – August 31, 2022)

#### **1. Purpose**

To support a new effort to get the nation's most vulnerable and at-risk seniors and people with disabilities vaccinated. This includes seniors and people with disabilities who are unable to leave their home without assistance or are homebound, are socially isolated, live independently but are medically fragile, or have cognitive impairments.

#### **2. Target Population**

- 2.1 At risk seniors
- 2.2 People with disabilities

#### **3. Use of Funds**

Grantees will use the Vaccine Access Project funds to conduct activities that expand the accessibility of vaccine services. Grantees will provide services based on the needs of the communities they serve which may include one or more of the services included in this Vaccine Access Project Activity Guide. Grantees will be required to provide these services only through the duration of the project based on the availability of funds designated for these services.

- 3.1 Assist with scheduling vaccine appointments, transportation to vaccine sites, direct support services needed to attend vaccine appointments, connection to in-home vaccination options, and education about the importance of receiving the vaccine to older adults and people with disabilities; and
- 3.2 Enable the aging and disability networks to identify people who are unable to independently travel to vaccination sites and to provide technical assistance to local health departments on improving access to vaccines for people with disabilities and older adults.

#### **4. Project Activities**

Grantees may implement one or more activities based on the identified needs in the communities where services are provided.

- 4.1 Public outreach and education about COVID-19 vaccinations (*e.g.*, public announcements, targeted marketing push, sharing information on ADRC/NWD website) including ways to address vaccination hesitancy.
- 4.2 Individual outreach and awareness (*e.g.*, direct calls or in-person visits to individuals who may be eligible).
- 4.3 Vaccine registration support, including through statewide websites, 2-1-1 or in-person.
- 4.4 Transportation assistance to and from vaccination sites, including support during wait times at the vaccination site.
- 4.5 Support for unique vaccine distribution methods including arranging for in-home vaccinations for individuals enrolled in state funded long term services and supports (LTSS) programs who may have difficulty leaving the home.

- 4.6 Addressing accessibility needs at vaccination sites or post vaccination recovery needs [e.g., coordinating with Assistive Technology (AT) programs.]

## **5. Documentation and Reporting**

5.1 Grantees must document project activities conducted and maintain them on file and available for HHSC review, upon request. HHSC may request reports or information pertaining to the services and activities as determined by the federal funding partners. The documentation should include, but is not limited to the following:

- a. Date activity was conducted;
- b. Activity location if applicable (outreach events);
- c. Activity type (i.e., public service announcement, outreach, transportation vaccine registration assistance);
- d. Description of activity or event;
- e. Activity goals and objectives; and
- f. Number of people served or outreached through the activity conducted.