

TEXAS HEALTH AND HUMAN SERVICES COMMISSION
CAMINO REAL COMMUNITY MHMR CENTER
 (HHSC CONTRACT NO. HHS000640200022)

AMENDMENT NO. 02

The Health and Human Services Commission (“**HHSC**” or “**System Agency**”) and Camino Real Community MHMR Center (“**Grantee**”), who are collectively referred to as the “**Parties**,” to that certain Early Childhood Intervention Services Grant Program Contract that was effective September 1, 2020 and denominated as HHSC Contract No. HHS000640200022 (the “**Contract**”), as amended, now desire to further amend the Contract.

Whereas, the Parties desire to allot funding for SNAP-Ed activities; and

Whereas, the Parties have chosen to exercise their option to amend the Contract in accordance with Section 9.1 of Attachment E to the Contract.

Now, therefore, the Parties amend and modify the Contract as follows:

- Section V, Budget**, of the Contract is amended to add additional funding for SNAP-Ed activities to be provided in state fiscal year 2021 in the amount of **\$99,551.00**, which is allocated in the amount of \$49,253.00 for September 01, 2020 through September 30, 2020, and \$50,298.00 for October 1, 2020 through August 31, 2021. The total not-to-exceed amount of this Contract is increased to \$20,092,106.00. All expenditures under the Contract must be within the contract period and in accordance with Attachments C and D.
- Section 1 of Attachment D, Budget Categories**, of the Contract is amended to add a new table for SNAP-Ed budget categories as follows:

Table 2 – SNAP-Ed Federal Funding for September 1, 2020 through August 31, 2021		
Budget Categories	Amount (9/1/20-9/30/20)	Amount (10/1/20-8/31/21)
Personnel	\$27,405.00	\$13,526.00
Fringe Benefits	\$7,674.00	\$4,053.00
Travel	\$0.00	\$784.00
Equipment (& Other Capital Expenditures)	\$0.00	\$0.00
Supplies (& Non-Capital Equipment)	\$2,000.00	\$1,000.00
Contractual, (Sub-Grants, & Agreements)	\$6,697.00	\$22,862.00
Other	\$0.00	\$0.00
Nutrition Education Materials	\$0.00	\$2,500.00
Building/Space Lease or Rental	\$0.00	\$0.00
Cost of Publicly-Owned Building Space	\$1,000.00	\$1,000.00
Institutional Memberships & Subscriptions	\$0.00	\$0.00
Indirect Charges (Rate: 10.00%)	\$4,477.00	\$4,573.00
SNAP Ed Budget (total)	\$49,253.00	\$50,298.00

- 3. **The Contract** is amended by adding **Attachment L, SNAP-Ed Activities Grant**, which is attached to this Amendment, and incorporated and made a part of the Contract for all purposes.
- 4. This Amendment shall be effective as of the date last signed below.
- 5. Except as amended and modified by this Amendment, all terms and conditions of the Contract, as amended, shall remain in full force and effect.
- 6. Any further revisions to the Contract shall be by written agreement of the Parties.

**Health and Human Services
Commission**

Camino Real Community MHMR Center

By: 
DocuSigned by:
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 Name: Michelle Alletto

By: 
DocuSigned by:
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 Name: Emma C. Garcia

Title: Chief Program and Services Officer

Title: Executive Director

Date of Execution: November 12, 2020

Date of Execution: November 9, 2020

As stated above, the following Attachment is attached and incorporated as part of the Contract:

Attachment L, SNAP-Ed Activities Grant

Attachment L

SNAP-Ed Activities Grant

1. Purpose

The purpose of the Supplemental Nutrition Assistance Program – Education (**SNAP-ED**) Grant is to provide family-focused education for eligible ECI families that addresses healthy eating and nutrition, the benefits of an active lifestyle and the primary prevention of chronic diseases.

2. Eligible Criteria

Low-income ECI enrolled families eligible to receive SNAP benefits or other means-tested Federal assistance programs. Eligible participants also include Texans residing in communities with a significant low-income population as defined by federal SNAP-Ed guidance.

3. Scope of Work

Grantee will provide a detailed description of the activities in their approved project plan. The project plan may be amended with HHSC approval. The request to amend the project plan may be sent to the ECI PO mailbox at eci.pomailbox@hhsc.state.tx.us at least 30 days before the date a requested change is implemented. The change must be approved before it is implemented.

4. Reporting

Grantee will submit a project performance report in a format and on a schedule established by HHSC.

5. Budget

- 5.1 Grantee request for SNAP-Ed activities reimbursement that occurred between September 1, 2020 through September 30, 2020, must be submitted on a separate invoice from all other SNAP-Ed activities reimbursement requests.
- 5.2 Grantee request for SNAP-Ed activities reimbursement that occurred between October 1, 2020 through August 31, 2021, may be submitted on separate or combined invoices but must identify the exact date range for each activity reimbursement being requested.
- 5.3 During the course of the contract period, any budget adjustments exceeding 5 percent of the total for any funding source or the addition of any line items to the approved SNAP-Ed budget requires approval from HHSC.
- 5.4 Grantee may request reimbursement for applicable indirect charges within the total SNAP-Ed budget amount in **Section V, Contract Amount**, of this Contract, as indicated in the approved contract period SNAP-Ed budget.
- 5.5 Grantee will submit a SNAP-Ed financial invoice in the format established by HHSC during the SNAP-Ed contract period by the 30th of the month following the month of service. Supplemental invoices must be submitted in the format and schedule established by HHSC during the SNAP-Ed contract period.

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