# Health and Human Services Commission

## Purchase Order

**Dispatch via Print**

**Purchase Order** HHSTX-2-0000268637

<table>
<thead>
<tr>
<th>Payment Terms</th>
<th>Freight Terms</th>
<th>Ship Via</th>
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<tbody>
<tr>
<td>Net 30</td>
<td>Prepaid &amp; Allow</td>
<td>BEST WAY</td>
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If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.

All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.

---

**Vendor:** 1742961516 8  
EQUIPMENT DEPOT LTD  
PO BOX 209004  
DALLAS TX 753209004  
United States

**Ship To:**  
6014 - Austin: 4110 Guadalupe  
HEALTH & HUMAN SERVICES COMMISSION  
4110 Guadalupe  
Bldg 800  
Austin TX 78751  
United States

**Bill To:**  
Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
4001 Highway 36 South  
Brenham TX 77833  
United States

**Fax:** 979/277-1865

**Email:** 712Accounting@hhs.texas.gov

**Purchaser:** McKnight, Aaron

<table>
<thead>
<tr>
<th>Line-Sch</th>
<th>Inventory Item ID - Line Description</th>
<th>Class/Item</th>
<th>Quantity</th>
<th>UOM</th>
<th>PO Price</th>
<th>Extended Amt</th>
<th>Due Date</th>
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| FY22 funding  
OM/Q Phone Bid Texas Government Code 2156.063  
Requisition 156446 - Solicitation 156446  
PO Service Dates: 09/01/2021 to 08/31/2021; no renewals

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by 08-31-2022 are automatically canceled.

**Vendor Contact**  
Equipment Depot  
Brian Ford  
512-417-2663  
brian.ford@eqdepot.com

**Lead Contact**  
Ruben Mendoza  
512-419-2371  
Ruben.mendoza@hhs.texas.gov

**Contract Manager**  
Tricia Zwahr  
979-277-1334  
Patricia.zwahr@hhs.texas.gov

**PCS Contact**  
Aaron McKnight  
512-406-2641  
Aaron.mcknight03@hhs.texas.gov

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<td>LOT</td>
<td>1.00</td>
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<td>24500.000000</td>
<td>24,500.00</td>
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**Schedule Total** $24,500.00
Health and Human Services Commission

Purchase Order

Date Revision Page
09/01/21 2

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<th>Extended Amt</th>
<th>Due Date</th>
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<tbody>
<tr>
<td>Item Total for Line 1</td>
<td>$24,500.00</td>
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<td></td>
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Total PO Amount $24,500.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By
07/27/2021