

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

|  |   |                             |   |
|--|---|-----------------------------|---|
| <b>Payment Terms</b><br>Net 30   | <b>Freight Terms</b><br>Prepaid & Allow | <b>Ship Via</b><br>BEST WAY | <b>Purchase Order</b><br><b>HHSTX-3-0000286105</b>  |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. |   |                             | <b>Date</b><br>09/01/22   |
| <b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>   |   |                             | <b>Revision</b><br>Page<br>1  |
|  |   |                             | <b>Ship To:</b><br>4551 - Austin:4301 N Lamar Blvd<br>HEALTH & HUMAN SERVICES COMMISSION<br>4301 N Lamar Blvd<br>Austin TX 78751<br>United States |

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
4001 Highway 36 South  
Brenham TX 77833  
United States

**Fax:** 979/277-1865  
**Email:** 712Accounting@hhs.texas.gov

**Purchaser:** Lafosse, Betty J 210/337-3187

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

Order issued in accordance with Comptroller of Public Accounts (CPA) Managed Term Contract 962-S5  
 Large Package Only Over 150lbs Freight and Logistics Services  
 Contract Term 3/1/2017 to 11/30/2026  
 PM/PCC: CP/C Non-Automated Term Contract  
 CLASS/ITEM: 962-86  
 REQ: 0000186221  
 FY23 Funding: 9/1/22 through 8/31/2023  
 Goods and/or services are to be delivered and invoiced after 9/1/22  
 This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature  
 In the event of conflict between terms of parties, HHS-PCS terms and conditions shall prevail.  
 Terms and Conditions will be in accordance with existing Contract 962-S5 established by CPA  
 This purchase order is subject to cancellation, without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature.

HHSC Purchasing Contact: Betty La Fosse  
 PHONE: 210 337-3187  
 FAX: 210 337-3496  
 EMAIL: betty.lafosse@hhs.texas.gov

Contract Manager Name: Joshua Barber  
 Contract Manager Email: Joshua.barber@hhs.texas.gov

Lead Contact Name: Kim Holland  
 Lead Contact Email: Kim.holland@hhs.texas.gov

Requestor:  
 Trista Curwick  
 Trista.curwick@hhs.texas.gov  
 512-474-4531

VID: 174 19760511  
 VENDOR: WorkQuest  
 CONTACT: J. Kyle Radford, Director of Strategic Business Development  
 PHONE: 512 451-8145  
 EMAIL: kradford@workquest.com  
 ADDRESS: 1011 EAST 53 STREET AUSTIN, TX 78751  
 Other Contact: JD Fripp Email: jfripp@workquest.com  
 Other Contact: Maggie Wong Email: mwong@workquest.com  
 Southeast Vocational Alliance (SVA) Community Resource Program (CRP)  
 SVA CONTACT: Christopher Sweat, Operations Manager  
 SVA EMAIL: csweat@svalogistics.com  
 DIRECT PHONE: 281 369-5304 CELL: [REDACTED]  
 TOLL FREE: 800 743-8440

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HHSC or the agency does not commit to ordering specific quantities of services/goods or dollar amounts with respect to this purchases order. This agency shall be obligated to pay for only those services/goods ordered and received by the agency. Any funds not utilized by 8/31/23 are automatically cancelled.

Questions or concerns regarding payment please send an email or call the Agency Contact listed above or please see information provided in the "bill to" section of the purchase order

**BILL TO:**  
Austin State Supported Living Center  
C/O Brenham State Supported Living Center  
Accounts Payable  
4001 Texas 36 South  
Brenham, TX 77833

|     |   |        |      |     |             |             |            |
|-----|---|--------|------|-----|-------------|-------------|------------|
| 1-1 | FY23 HHS AuSSLC WorkQuest<br>Managed Contract 962-M5 Large<br>Package Only; Freight and Logistics<br>Services; Term 9/1/22 to 8/31/23 | 962-86 | 1.00 | LOT | 12500.00000 | \$12,500.00 | 09/01/2022 |
|-----|---|--------|------|-----|-------------|-------------|------------|

**Schedule Total**                     \$12,500.00

Freight/Shipping/Delivery for AuSSLC Vocational Department to deliver finished products to contracted vendors  
**Item Total for Line 1**                     \$12,500.00

**Total PO Amount** \$12,500.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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**Authorized By**  
*Betty La Josse CTPM*  
**04/20/2022**