

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000288756</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 4038 - Corpus Christi:902 Airport HEALTH & HUMAN SERVICES COMMISSION 902 Airport Rd Corpus Christi TX 78405 United States

**Vendor:** 1060495050 0  
PITNEY BOWES INC  
WORLD HEADQUARTERS CORP TAX DEPT  
STAMFORD CT 069260001  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
4001 Highway 36 South  
Brenham TX 77833  
United States

**Fax:** 979/277-1865  
**Email:** 712Accounting@hhs.texas.gov

**Purchaser:** Wright,Byron Carl 512/406-2512

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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PCS PLEASE CONTACT FRANK BALLARD or CHRISTINE CRUZ  
VENDORS SEND INVOICES VIA EMAIL TO: 712accounting@hhs.texas.gov

Vendor Name: PITNEY BOWES INC  
Vendor ID: 1060495050  
Vendor Contact: PITNEY BOWES  
Vendor Phone: 1-800-243-7800  
Vendor Email: pitneybowes.com

Lead Contact (Program SME) Name: FRANK BALLARD  
Lead Contact Email: franklin.ballard@hhs.texas.gov  
Lead Contact Phone: 361-888-5301

Contract Manager Name: CHRISTINE CRUZ  
Contract Manager Email: christine.cruz@hhs.texas.gov  
Contract Manager Phone: 361-888-5301 ext 7507

SCOR Division: 19 - State Operated Facilities

PCS Email PO to: franklin.ballard@hhs.texas.gov  
Christine.cruz@hhs.texas.gov  
712accounting@hhs.texas.gov

NTE \$2,271.00  
FY22 PO 260134  
Service: POSTAL SYSTEM RENTAL FOR CCSSLC FY23  
Facility: CH3 Corpus Christi State Supported Living Center  
FY23 funding

CP/A - Term Contract 985-L1

Requisition 186915

Confirmation order Do not duplicate

PO Service Dates 09/01/2022 to 08-31-2023

State agency mail operations are governed by state statute and administrative rules. TGC Ann., Ch. 2176, Vernon 2000 Supp. (2006); 1 TAC Sec. 117.31 (2006); See also TGC Ann. Sec. 2113.103; General Appropriations Act, S.B. 1, 79th Leg., Art. Ix, Sec. 6.15 (2005).

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in

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whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

**Vendor contact**

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Vendor ID: 1060495050  
Vendor Contact: PITNEY BOWES  
Vendor Phone: 1-800-243-7800  
Vendor Email: pitneybowes.com

Lead Contact (Program SME) Name: FRANK BALLARD  
Lead Contact Email: franklin.ballard@hhs.texas.gov  
Lead Contact Phone: 361-888-5301

Contract Manager Name: CHRISTINE CRUZ  
Contract Manager Email: christine.cruz@hhs.texas.gov  
Contract Manager Phone: 361-888-5301 ext 7507  
Facility (if applicable)

**PCS contact**

Byron Wright CTCD  
  
512-406-2512  
Byron.Wright@hhs.texas.gov

1-1	FY23 SERVICES POSTAL SYSTEM RENTAL CH3 CCSSLC	985-54	1.00	LOT	2271.00000	\$2,271.00	09/01/2022
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**Schedule Total**           \$2,271.00

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NTE \$2,271.00  
FY22 PO 260134  
Service: POSTAL SYSTEM RENTAL FOR CCSSLC FY23  
Facility: CH3 Corpus Christi State Supported Living Center

**Item Total for Line 1**                     \$2,271.00

**Total PO Amount**                     \$2,271.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> <i>Byron Wright, CEO</i>	<b>05/17/2022</b>
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