

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000289005
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1
			Ship To: 4551 - Austin:4301 N Lamar Blvd HEALTH & HUMAN SERVICES COMMISSION 4301 N Lamar Blvd Austin TX 78751 United States

Vendor: 1382413629 8
ACRO SERVICE CORP
39209 6 MILE RD STE 250
LIVONIA MI 48152-2681
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
4001 Highway 36 South
Brenham TX 77833
United States

Fax: 979/277-1865
Email: 712Accounting@hhs.texas.gov

Purchaser: Gomez, Hadassah-Natalia

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Funding
PURCHASING METHOD: EX/0
Purchase made under the Authority of Texas Government Code 2155.1441 for Health Care Purchasing including group purchasing programs.
Requisition: 0000192543
PO Service Dates 09/01/2022 to 08/31/2023

OMNIA GPO and HHS Contract # HHS000840200001

OMNIA GPO and Acro Service Corporation Contract # 16111

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Position Title: Line Cook/Prep Cook
Temp 1:
Temp 2:
Temp 3:
Temp 4:
Temp 5:
Work Hours per Week:
FT at ASH and AuSSLC - 40 hours/week
PT at ASH or AuSSLC - 20 hours/week

Job Description: The Food Service Worker II performs moderately complex food service work on a designated shift rotation in the Central Kitchen and/or at a satellite kitchen/serving area under general supervision. Work involves preparing, portioning, distributing and serving food for regular therapeutic diets, and sanitation of equipment, work areas, dishes, utensils, pots and pans. Other duties may be required which are related to the functions of the positions. Maintain sufficient knowledge of duties to satisfy the requirements of the position. Handle food in accordance with federal, state and HACCP guidelines. Follow kitchen and food safety procedures and practices. Must be willing to work weekends and holidays. May be required to work unusual or extended hours. Knowledge of food preparation methods, of food storage standards and sanitation regulations. Skill in the operation and sanitizing of food service equipment. Ability to prepare and serve food, to clean dining, serving, and food preparation areas according to facility/department standards, and to maintain accurate records. Ability to speak and read English. Ability to follow written and oral instructions. Ability to complete basic math used in cooking/preparation. Ability to lift minimum of 25 pounds. Ability to bend and reach, stand/work on hard floors for extended period of time. Ability to work in hot and/or cold conditions. Ability to smell, taste, and see. Ability to work harmoniously and productively with co-workers and residents.

PPE guidelines of the facility must be followed at all times while on campus.

Mandatory COVID testing must be followed as required by facility.

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Service Location:
Austin State Supported Living Center (AuSSLC)
2203 West 35th Street Bldg 519
Austin, TX 78703
And/or
Austin State Hospital (ASH)
4110 North Guadalupe Street Bldg 636
Austin, TX 78751

Work days: Works on Pattern Schedule Contact Sheila Shirley

Work Hours: Varies according to the shift and location
ASH Full Time ASH Part Time
5:30am-2:00pm 3:15pm-7:15pm
10:45am-7:15pm

AuSSLC Full Time AuSSLC Part Time
6am-2:30pm 6:00am-10:00am
11:00am-7:30pm 3:30pm-7:30pm

Service Dates
Start Date: 09/01/2022
End Date: 08/31/2023

AGENCY CONTACT:
Lead Contact: Sheila Shirley
Phone: 512-374-6107
Email: Sheila.shirley@hhs.texas.gov
Contract Manager: Joshua Barber
Phone: 512-810-0884
Email: Joshua.barber@hhs.texas.gov
Additional Contract: Patricia Aros
Phone: 512-374-6719
Email: patricia.aros@hhs.texas.gov
Invoice email address: 712accounting@hhsc.state.tx.us

Vendor contact
ACRO SERVICE CORP
VID 1382413629
Kelly Plonka
Phone: 734-542-4206
Email: kplonka@acroc corp.com

HHSC PCS Purchasing Contact: Hadassah Gomez

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Phone: 512-406-2466
Email: Hadassah.Gomez@hhs.texas.gov

Reference FY22 PO 0000270092

1-1	FY23 CH1 Services AuSSLC Temp services line cook/prep cook	962-69	1.00	LOT	179690.00000	\$179,690.00	09/01/2022
Schedule Total						\$179,690.00	
Item Total for Line 1						\$179,690.00	
2-1	FY23 CH1 Services AuSSLC Overtime line cook/prep cook	962-69	1.00	LOT	1155.00000	\$1,155.00	09/01/2022
Schedule Total						\$1,155.00	
Item Total for Line 2						\$1,155.00	
Total PO Amount						\$180,845.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Hadasah Doney, CTCD, CTCM

05/19/2022