

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000289969</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1
			<b>Ship To:</b> 4547 - Wichita Falls:6515 Kemp Blv HEALTH & HUMAN SERVICES COMMISSION 6515 Kemp Blvd PO Box 300 Wichita Falls TX 76308 United States

**Vendor:** 1200129964 8  
KELLY PROPANE & FUEL LLC  
PO BOX 309  
HOLLIDAY TX 763660309  
United States

**Bill To:** Information Services  
DEPARTMENT OF STATE HEALTH SERVICES  
6515 Kemp Blvd  
PO Box 300  
Wichita Falls TX 76308  
United States

**Purchaser:** Arroyo,Alejandro

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding  
SP/E - PO must not exceed \$10,000.00  
Requisition 195664  
PO Services Dates 09/01/2022 to 8/31/2023

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Vendor contact  
VID 1200129964  
KELLY PROPANE FUEL LLC  
Richard Byers

Contract Manager  
Drew Hardy  
(940) 414-0975  
drew.hardy2@hhs.texas.gov

SME Agency Contact  
Allyson Cruz  
(940) 689-5351  
allyson.cruz@hhs.texas.gov

PCS contact  
Alejandro Arroyo  
(512) 406-2594  
alejandro.arroyo@hhs.texas.gov

1-1	FY23-TPO-Kelly Propane-F3E010-F2200-NTSH-WF	405-03	1.00	LOT	5000.00000	\$5,000.00	09/01/2022
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**Schedule Total**                     \$5,000.00

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**Item Total for Line 1**                     \$5,000.00

**Total PO Amount**                     \$5,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b>  	<b>06/01/2022</b>
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