

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000291529</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1
			<b>Ship To:</b> 5030 - Terrell:1200 E Brin HEALTH & HUMAN SERVICES COMMISSION 1200 E Brin PO Box 70 Terrell TX 75160 United States

**Vendor:** 1060495050 0  
PITNEY BOWES INC  
WORLD HEADQUARTERS CORP TAX DEPT  
STAMFORD CT 069260001  
United States

**Bill To:** Terrell SH Whse  
HEALTH & HUMAN SERVICES COMMISSION  
1200 E Brin  
PO Box 70  
Terrell TX 75160  
United States

**Email:** DSHS.TSHBusinessOffice@dshs.texas.gov

**Purchaser:** Rakos,Michelle Antoinette 512/406-2496

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding

CP/A - Term Contract 985-L1

Requisition 198608

Encumbrance for leasing existing equipment

Confirmation order Do not duplicate

PO Service Dates 09-01-2022 to 12-29-2022

State agency mail operations are governed by state statute and administrative rules. TGC Ann., Ch. 2176, Vernon 2000 Supp. (2006); 1 TAC Sec. 117.31 (2006); See also TGC Ann. Sec. 2113.103; General Appropriations Act, S.B. 1, 79th Leg., Art. Ix, Sec. 6.15 (2005).

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Vendor contact  
Pitney Bowes Inc  
Lonnie Kennedy  
512-997-5511  
Lonnie.Kennedy@PB.COM  
Addtl contact:  
Boyd Herring  
254-733-6450  
Boyd.Herring@PB.COM  
PBStatePO@pb.com

Agency contact  
Stephany VanBolden  
972-551-8563  
stephany.vanbolden@hhs.texas.gov

PCS contact  
Michelle Rakos  
512-406-2496  
Michelle.Rakos@hhs.texas.gov

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1-1	FY23 / GOODS/PITNEY BOWES- POSTAL METER LEASE/PERIOD: 09/01/2022 THRU 12/29/22 FOR CG5- TSH. This lease expires on 12/29/22.	985-54	4.00	MOS	358.54000	\$1,434.16	09/01/2022
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**Schedule Total**                     \$1,434.16

**Item Total for Line 1**                     \$1,434.16

**Total PO Amount** \$1,434.16

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> <i>Michelle Rakos CTCD</i>	<b>06/17/2022</b>
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