

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000292404</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 5998 - Richmond:2100 Preston HEALTH & HUMAN SERVICES COMMISSION 2100 Preston Richmond TX 77469 United States
			<b>Page</b> 1

**Vendor:** 1741994095 6  
JOHNSTONE SUPPLY  
PO BOX 7489  
HOUSTON TX 772487489  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
4001 Highway 36 South  
Brenham TX 77833  
United States

**Fax:** 979/277-1865  
**Email:** 712Accounting@hhs.texas.gov

**Purchaser:** Arnold, Valerie

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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09/01/2022 - 08/31/2023

NIGP: 031-07

BLANKET PURCHASE ORDER

TERM: September 1, 2022 through August 31, 2023

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 7 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

**AGENCY CONTACT:**

Lead Contact Name: Robert Enriquez  
Lead Contact Phone: (281) 344-4361  
Lead Contact Email: robert.enriquez@hhs.texas.gov

Contract Manager Name: Ana Kruse  
Contract Manager Phone: (281) 344-4648  
Contract Manager Email: ana.kruse@hhs.texas.gov

**HHSC BUYER:**

Valerie Arnold, CTCD, CTCM  
Purchaser III  
Procurement and Contracting Services  
Office: 512-776-7312  
valerie.arnold@hhs.texas.gov  
1100 W. 49th Street | Mail Code 2020  
Austin, TX 78756

**VENDOR:**

Supplier Name: Johnstone Supply 1741994095  
Supplier Number: 1741994095  
Supplier Contact: Gary Grogin  
Supplier Phone: 281-988-5584  
Supplier Email: ggrogin@johnstonesupply.com

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PURCHASING METHOD: SP/E

Purchase not to exceed \$10,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases

REQUIREMENTS/LIMITATIONS:

Quantities may be increased or decreased upon need during the term of the PO.

The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2022.

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition #0000186742

Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

1-1	FY23 Goods CH9 HVAC parts and supplies	031-07	1.00	LOT	4999.00000	\$4,999.00	09/01/2022
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**Schedule Total**                     \$4,999.00

**Item Total for Line 1**                     \$4,999.00

**Total PO Amount**                     \$4,999.00

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

Valerie Arnold, CTCO, CTCM

**06/28/2022**