

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000294429
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 2203 - Big Spring:1901 N Highway 8 HEALTH & HUMAN SERVICES COMMISSION 1901 N Highway 87 Big Spring TX 79720 United States
			Page 1

Vendor: 1821479424 2
JB GRAPHICS AND SIGN CO LLC
110 JOHNSON ST
BIG SPRING TX 797202639
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
2501 Maple St
PO Box 451
Abilene TX 79602
United States

Fax: 325/795-3807
Email: 710Accounting@hhsc.state.tx.us

Purchaser: Chavez,Rafael

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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TERM: September 1, 2022 through August 31, 2023
SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.
FREIGHT: F.O.B. Destination Freight Prepaid Allowed
DELIVERY: # Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

VENDORS SEND INVOICES VIA EMAIL TO: 710Accounting@hhsc.state.tx.us

AGENCY CONTACT:
Donna Lee
432-268-7975 / donna.lee@hhs.texas.gov

Ship to Attn: Jessica Doport
432-268-7706 / Jessica.doport@hhs.texas.gov

HHSC BUYER:
Steven Chavez, CTCD
512-712-5002 / Rafael.chavez@hhs.texas.gov

VENDOR:
James Boudreau
432-296-1929 / jbgraphicsandsigns@gmail.com

PURCHASING METHOD: SP/E
Purchase not to exceed \$10,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases

REQUIREMENTS/LIMITATIONS:
Quantities may be increased or decreased upon need during the term of the PO.
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2022.
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.
Invoice per 34 TAC §20.487, amended effective May 1, 2022
Requisition #
(Include for 1 Lot POs)
Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

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All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 2
			Ship To: 2203 - Big Spring:1901 N Highway 8 HEALTH & HUMAN SERVICES COMMISSION 1901 N Highway 87 Big Spring TX 79720 United States

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JB GRAPHICS AND SIGN CO LLC
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Purchaser: Chavez,Rafael

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
1-1	FY23 (Goods) Blanket order for Signage and customized lettering/numbers for Big Spring State Hospital through 8/31/23	080-65	1.00	LOT	4500.00000	\$4,500.00	09/01/2022
Schedule Total						\$4,500.00	
Item Total for Line 1						\$4,500.00	
Total PO Amount						\$4,500.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Rafael Chavez, CTO

07/14/2022