

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000294873
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1
			Ship To: 4547 - Wichita Falls:6515 Kemp Blv HEALTH & HUMAN SERVICES COMMISSION 6515 Kemp Blvd PO Box 300 Wichita Falls TX 76308 United States

Vendor: 1272863529 8
WILBOURN AND MCCABE PLUMBING CO LLC
1244 RATHGEBER RD
WICHITA FALLS TX 763107800
United States

Bill To: Information Services
DEPARTMENT OF STATE HEALTH SERVICES
6515 Kemp Blvd
PO Box 300
Wichita Falls TX 76308
United States

Purchaser: Mcfadden,Danny 512/406-2671

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding
OM/Q Phone/email bid - Texas Government Code 2156.063
Requisition 195137 - Solicitation 195137
PO Service Dates 9/1/22 to 8/31/23, Not to Exceed \$25,000

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2023 are automatically canceled.

Vendor Name: Wi bourn McCabe Plumbing Co LLC
Vendor Address: 1244 Rathgeber Rd.
Vendor City Zip: Wichita Falls, Texas 76310-7800
Vendor Contact: Bonnie McCabe
Vendor Contact Phone: (940) 761-2800
Vendor Contact Email: wmcplumbing@yahoo.com
Vendor TIN#: 12728635298

Contract Manager: Drew Hardy
Contract manager phone: 940-414-0975
Contract manager email: drew.hardy2@hhs.texas.gov

SME Agency Contact/Bill To: Allyson Cruz
SME Agency Contact phone #: 940-689-5351
SME Agency Contact email# allyson.cruz@hhs.texas.gov

PCS Purchaser: Danny McFadden
PCS Purchaser phone: (512) 406-2671
PCS Purchaser email: danny.mcfadden@hhs.texas.gov

SME Informaton and Billing Address:

SME Information and Billing Address:
Allyson Cruz, Administrative Assistant II
allyson.cruz@hhs.texas.gov
(940) 689-5351

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6515 Kemp Wichita Falls, Texas 76308

VENDORS SEND INVOICES VIA EMAIL To: DSHS.TSHBusinessOffice@dshs.texas.gov
 PO BILL TO INFORMATION
 NORTH TEXAS STATE HOSPITAL
 ATTN: ALLYSON CRUZ, MAINTENANCE DEPARTMENT
 P.O. BOX 2231
 6515 KEMP BLVD.
 WICHITA FALLS, TEXAS 76301
 CODE # 5616
 Email#: Allyson.cruz@hhs.texas.gov
 NORTH TEXAS STATE HOSPITAL WICHITA FALLS CAMPUS *****
 MAIL TO INFORMATION: 5616
 BUILDING: Site Wide
 CONTACT: Allyson Cruz
 PHONE #: 940-689-5351
 FAX#: 940-689-5888
 Email# allyson.cruz@hhs.texas.gov

SCOPE OF WORK

North Texas State Hospital is requesting to establish a blanket requisition for plumbing parts service for the facility maintenance department as needed throughout the fiscal year. (including: labor, materials, equipment, apparatus, and tools) on an on call, as needed basis and do all things necessary to safely complete the needed services.

***** On Site Inspection Required *****

The following specifications are mandatory to be met for the repair contract:

Emergency repair and repair parts for the site grounds equipment.

Contractor MUST meet the following requirements:

1. Factory authorized plumbing equipment.
2. Factory trained plumbing equipment/repair site.
3. Factory Authorized plumbing equipment/repair.
4. Ability to obtain factory certified parts for ALL items (1 thru 3)
5. Ability to respond to emergency grounds equipment repair calls within 1 hour-To North Texas State Hospital-Wichita Falls Campus

Scope of contractor services

Would include but not be limited to:

The Contractor shall provide- plumbing parts service for maintenance as needed throughout the fiscal year.

The Contractor shall respond accordingly to service calls and emergency calls from North Texas State Hospital and shall perform all steps necessary to protect persons and property from risk of harm.

The Contractor shall provide any emergency repairs as stated related to weather or natural disaster

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recovery work as assigned by North Texas State Hospital in accordance with this scope of work.
The Contractor shall sign in at the Security Gate and the Maintenance Office upon every visit to the campus and also comply with any and all rules and safety requirements set forth by North Texas State Hospital or other Federal, state, and local laws or ordinances and permits, while on Campus.
NORTH TEXAS STATE HOSPITAL WICHITA FALLS CAMPUS
The Contractor shall provide a trained crew that is knowledgeable and skilled, as based on this scope of work.
The Contractor shall answer all calls in the allotted times below. If the Contractor does not answer in the allotted time below, North Texas State Hospital may choose to engage other parties to answer the call. The contractor shall absorb any differences in cost if the state engages another party to respond to a call.
- Non-emergency service call (within four (24) business hours of notification or an agreeable time that is acceptable to North Texas State Hospitals Maintenance Department.)
- Emergency service call (Within one (1) business hours of notification.)
Service Location
Campus location is: 6515 Kemp Blvd.
Wichita Falls, TX 76301

During the contract period, North Texas State Hospital reserves the right to add or delete service locations during the period covered by any resulting contract.
Hours and Days Services are to be performed
North Texas State Hospitals Maintenance Department regular business hours are:
Monday Friday, 8 am to 5 pm
(Exception is the designated holidays recognized by the State of Texas). Should work be performed outside of normal working hours without the approval of North Texas State Hospital, then Contractor shall be performing such work at NO additional expense to North Texas State Hospital or the HHS agency.
Service Calls, Call Backs, Unperformed Service
If services/goods have not been received to a satisfactory resolution, payment will be withheld until services/goods are received and comply with this scope of work.

1-1	FY23-TPO-Wilbourn & McCabe Plumbing-F3E010-F2200-NTSH-WF	910-60	1.00	LOT	24900.00000	\$24,900.00	09/01/2022
Schedule Total						\$24,900.00	

***** Please see attached template and quote *****
This requisition is for FY23 PO.

Item Total for Line 1 \$24,900.00

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Total PO Amount \$24,900.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By



07/18/2022