

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Pick Up or Will Call	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000295019</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 6433 - Carlsbad: 11640 US Hwy 87 N HEALTH & HUMAN SERVICES COMMISSION 11640 US Hwy 87 N 11640 N US Hwy 87 Carlsbad TX 76934 United States
			<b>Page</b> 1

**Vendor:** 1751584056 3  
BARRON SERVICE PARTS CO  
NAPA AUTO PARTS  
306 S GREGG ST  
BIG SPRING TX 797202436  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
2501 Maple St  
PO Box 451  
Abilene TX 79602  
United States

**Fax:** 325/795-3807  
**Email:** 710Accounting@hhsc.state.tx.us

**Purchaser:** Burns, Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 CLASS ITEM 060-66  
ITEMS TO BE ORDERED-DELIVERED ON AS NEEDED BASIS FOR THE FACILITY  
San Angelo SSLC Maintenance Motor Pool - Auto Parts and Supplies  
SCOR Division: 19 HHSC - State Operated Facilities

**\*\*DO NOT PROCESS ORDERS PRIOR TO 09/01/2022\*\***

NO AUTOMOTIVE REPAIRS OR ENGINE REPLACEMENTS ARE AUTHORIZED ON THIS PO. The PO is issued for PARTS ONLY that are required for the Maintenance Department to repair the vehicles on campus

BLANKET PURCHASE ORDER

TERM: September 1, 2022 through August 31, 2023

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed/Add

DELIVERY PER FACILITY REQUEST - FACILITY PERSONNEL WILL PICK UP FROM LOCAL STORE

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:  
\*\*\*PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO \*\*\*  
Contract Manager: Ida Montez 325-465-2203 ida.montez@hhs.texas.gov  
SME Agency Contact: Perry Havard 325-465-2300 perry.havard@hhs.texas.gov  
ADOA angela.kissko@hhs.texas.gov

VENDORS SEND INVOICES VIA EMAIL TO: 710Accounting@hhsc.state.tx.us  
BILL TO INFORMATION  
Bill to: 4507  
Abilene State Supported Living Center  
Attn: Accounts Payable  
PO Box 451 Abilene, TX 79604  
Email: 710Accounting@hhsc.state.tx.us

HHSC BUYER:  
Debra Burns, CTPM  
Direct: 512) 406-2564 CELL [REDACTED]  
Debra.Burns@hhs.texas.gov

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VID 1751584056/3  
Vendor : Barron Service Parts Co. dba Napa Auto Parts  
Address: 306 S Gregg St. Big Spring, TX 79722436  
Contact: Dana Browder  
Phone: 325-949-7993  
Email: dana.browder@napa-bsp.com

LOCAL STORE Address: 3201 Arden Rd, San Angelo, TX 76901 325) 949-7993

\*\*\*AMOUNT NOT TO EXCEED \$10,000.00 PER FY23\*\*\*

TERMS NET 30

Quote # SAMPLE PRICING ATTACHED

PURCHASING METHOD: SP/E  
Purchase not to exceed \$10,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases

REQUIREMENTS/LIMITATIONS:  
Quantities may be increased or decreased upon need during the term of the PO.  
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2022.

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

REQUISITION 0000187641

Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO

This contract is for goods to be ordered as needed by Health and Human Services Commission (HHSC), San Angelo State Supported Living Center . HHSC does not commit to ordering specific quantities of goods or dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

Adding New Products to the Contract:

Following the contract award, additional products of the same general category that could have been encompassed in the award of this contract, and that

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are not already on the contract, may be added.							
1-1	FY23 BLANKET SGSSLC Motor Pool - Automotive Parts Mech Electrical TERM 09/01/2022 - 08/31/2023	060-66	1.00	LOT	9500.00000	\$9,500.00	09/01/2022
<b>Schedule Total</b>						\$9,500.00	
Engines Transmissions Electrical AECM lights, headlamps, tail lights, bulbs, wiring, etc...						<b>Item Total for Line 1</b>	\$9,500.00
2-1	FY23 BLANKET SGSSLC Motor Pool - Equipment Furnishings Tools TERM 09/01/2022 - 08/31/2023	060-66	1.00	LOT	500.00000	\$500.00	09/01/2022
<b>Schedule Total</b>						\$500.00	
<b>Item Total for Line 2</b>						\$500.00	
<b>Total PO Amount</b>						\$10,000.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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Authorized By

*Robert J. Jones, CTPM*

07/19/2022