

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via	Purchase Order	HHSTX-3-0000295806
Net 30	Prepaid & Allow	BEST WAY	Date	Revision
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			09/01/22	Page 1
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Ship To:	5998 - Richmond:2100 Preston HEALTH & HUMAN SERVICES COMMISSION 2100 Preston Richmond TX 77469 United States

**Vendor:** 1421562051 0  
ADVANTAGE SUPPLY  
PO BOX 100695  
FORT WORTH TX 76185-0695  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
4001 Highway 36 South  
Brenham TX 77833  
United States

**Fax:** 979/277-1865  
**Email:** 712Accounting@hhs.texas.gov

**Purchaser:** Burns, Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY22 CLASS ITEM 670-57  
ITEMS TO BE ORDERED/DELIVERED ON AS NEEDED BASIS FOR THE FACILITY  
Richmond SSCL Maintenance - Plumbing Parts and Supplies  
SCOR Division: 19 State operated facilities

\*\*\*DO NOT PROCESS ORDERS PRIOR TO 09/01/2022\*\*\*

BLANKET PURCHASE ORDER

TERM: September 1, 2022 through August 31, 2023

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed/Add

DELIVERY: per facility request 3-10 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:

\*\*\*PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO \*\*\*

SHIP TO ATTN Roy Harris (832) 945-7342 roy.harris@hhs.texas.gov  
Lead Contact: Robert Enriquez (281) 344-4361 robert.enriquez@hhs.texas.gov  
Contract Manager: Ana Kruse (281) 344-4648 ana.kruse@hhs.texas.gov  
ADOA Gabriel Herrera (281) 344-4749 gabriel.herrera@hhs.texas.gov

Warehouse: Please deliver to BUILDING 514-Maintenance #/NAME (If applicable)  
Supply Warehouse Hours: Monday thru Friday 8:30am to 11:30am 12:30pm to 4:30pm Lunch from 12 noon to 1pm  
Ship To: Richmond State Supported Living Center  
2100 Preston  
Richmond TX 77469  
Phone: (281) 232-2075

Bill to: Brenham State Supported Living Center  
Accounts Payable Candace Hope  
4001 Highway 36 S  
Brenham TX 77833-9610  
Phone: (979) 277-1363  
Email: candace.hope@hhs.texas.gov

\*\*Vendors send invoices via email to candace.hope@hhs.texas.gov\*\*

\*\*VENDORS PLEASE SEND INVOICES\*\* VIA EMAIL TO: 712accounting@hhs.texas.gov

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HHSC BUYER:  
Debra Burns, CTPM  
Direct: 512) 406-2564 CELL [REDACTED]  
Debra.Burns@hhs.texas.gov

VENDOR  
VID 1421562051  
VENDOR: ADVANTAGE SUPPLY  
Contact: Kevin Kirkpatrick  
Phone: 817-377-8091 x1001  
Email: kevin.kirkpatrick@advantagesupply.us

\*\*\*AMOUNT NOT TO EXCEED \$24,500.00 PER FY23 WITHOUT PRIOR APPROVAL\*\*\*

TERMS NET 30

AWARD PER SOLICITATION RESPONSE

Informal IFB #HHS0000186870 R2

PURCHASING METHOD: OM/F  
Purchase Not to Exceed \$25,000

REQUIREMENTS/LIMITATIONS:

Quantities may be increased or decreased upon need during the term of the PO.

The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2022.

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

REQUISITION 0000186870

Note: Agency will not order products on this PO that are available from Workquest or Texas Correctional Industries. Agency will not order capital or controlled assets on this PO.

This contract is for goods to be ordered as needed by Health and Human Services Commission (HHSC), Richmond State Supported Living Center . HHSC does not commit to ordering specific quantities of goods or dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

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Adding New Products to the Contract:

Following the contract award, additional products of the same general category that could have been encompassed in the award of this contract, and that are not already on the contract, may be added.

1-1	FY23 BLANKET RGSSCL CH9 Plumbing Fixtures Supplies TERM 09/01/2022 - 08/31/2023	670-57	1.00	LOT	24500.00000	\$24,500.00	09/01/2022
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**Schedule Total** \$24,500.00

**Item Total for Line 1** \$24,500.00

**Total PO Amount** \$24,500.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

*Debra A. Burns*, CTRM

07/25/2022