

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Pick Up or Will Call	Ship Via BEST WAY	Purchase Order HHSTX-3-0000295818
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 5998 - Richmond:2100 Preston HEALTH & HUMAN SERVICES COMMISSION 2100 Preston Richmond TX 77469 United States
			Page 1

Vendor: 1760030365 9
DAVIS BROS INC
2811 AVENUE H
ROSENBERG TX 774713647
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
4001 Highway 36 South
Brenham TX 77833
United States

Fax: 979/277-1865
Email: 712Accounting@hhs.texas.gov

Purchaser: Burns, Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 CLASS ITEM 060-66
ITEMS TO BE ORDERED ON AS NEEDED BASIS FOR THE FACILITY
RICHMOND SSLC Maintenance Motor Pool - Auto Parts and Supplies
SCOR Division: 19 State operated facilities

DO NOT PROCESS ORDERS PRIOR TO 09/01/2022

NO AUTOMOTIVE REPAIRS OR ENGINE REPLACEMENTS ARE AUTHORIZED ON THIS PO. The PO is issued for PARTS ONLY that are required for the Maintenance Department to repair the vehicles on campus.

BLANKET PURCHASE ORDER

TERM: September 1, 2022 through August 31, 2023

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY PER FACILITY REQUEST - DELIVERY 5 DAYS ARO AND/OR FACILITY PERSONNEL WILL PICK UP FROM LOCAL STORE

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:

***PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO ***

Lead Contact: Robert Enriquez 281-344-4361 robert.enriquez@hhs.texas.gov

Contract Manager: Ana Kruse (281) 344-4648 ana.kruse@hhs.texas.gov

Warehouse: Please deliver to 529-Motor Pool, Keith Kram

Maintenance Facility Hours: Monday-Friday 8am-5pm Lunch from 12 noon-1pm

Supply Warehouse Hours: Monday-Friday 8:30am 11:30am 12:30pm 4:30pm Lunch from 12 noon-1pm

LOCATION Richmond SSLC: 2100 Preston Richmond, TX 77471

Warehouse: Please deliver to building 514-Maintenance

Invoice must be documented with the purchase order number.

Bill to: Brenham State Supported Living Center

Accounts Payable Candace Hope

4001 Highway 36 S Brenham TX 77833-9610

Phone: (979) 277-1363

Email: candace.hope@hhs.texas.gov

*VENDORS PLEASE SEND INVOICES** VIA EMAIL TO: 712accounting@hhs.texas.gov

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HHSC BUYER:
Debra Burns, CTPM
Direct: 512) 406-2564 CELL [REDACTED]
Debra.Burns@hhs.texas.gov

VID 1760030365
VENDOR: DAVIS BROS INC Davis Brothers Auto Supply
Address: 2811 Ave H Rosenberg, TX 77471
Contact: Albert Davis
Phone: 281-232-7700
Email: dbros@sbcglobal.net

AMOUNT NOT TO EXCEED \$25,000.00 PER FY23

TERMS NET 30

AWARD PER SOLICITATION RESPONSE

Informal IFB #HHS0000187189

PURCHASING METHOD: OM/F
Purchase Not to Exceed \$25,000

REQUIREMENTS/LIMITATIONS:

Quantities may be increased or decreased upon need during the term of the PO.

The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2022.

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

REQUISITION 0000187189

Note: Agency will not order products on this PO that are available from Workquest or Texas Correctional Industries. Agency will not order capital or controlled assets on this PO.

This contract is for goods to be ordered as needed by Health and Human Services Commission (HHSC), Richmond State Supported Living Center . HHSC does not commit to ordering specific quantities of goods or dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not

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utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

HHSC , Richmond State Supported Living Center will contact the vendor for items and quantities on an as needed basis.

1-1	FY23 BLANKETCH9 RSSLC Auto Parts TERM 09/01/2022 - 08/31/2023	060-66	1.00	LOT	25000.00000	\$25,000.00	09/01/2022
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Schedule Total \$25,000.00

Item Total for Line 1 \$25,000.00

Total PO Amount \$25,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Debra Burns, CTPM

07/25/2022