

Health and Human Services Commission

Purchase Order

Dispatch via Print

| Payment Terms | Freight Terms | Ship Via | Purchase Order | HHSTX-3-0000295824 |
|--|----------------------|----------|----------------|--|
| Net 30 | Pick Up or Will Call | BEST WAY | Date | Revision |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. | | | 09/01/22 | Page 1 |
| All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number. | | | Ship To: | 6433 - Carlsbad: 11640 US Hwy 87 N HEALTH & HUMAN SERVICES COMMISSION 11640 US Hwy 87 N 11640 N US Hwy 87 Carlsbad TX 76934 United States |

Vendor: 1540118110 0
ADVANCE STORES COMPANY INCORPORATED
DBA ADVANCE AUTO PARTS
AAP FINANCIAL SERVICES
PO BOX 742063
ATLANTA GA 303742063
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
2501 Maple St
PO Box 451
Abilene TX 79602
United States

Fax: 325/795-3807
Email: 710Accounting@hhsc.state.tx.us

Purchaser: Burns, Debra A

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

FY23 CLASS ITEM 060-66
ITEMS TO BE ORDERED-DELIVERED ON AS NEEDED BASIS FOR THE FACILITY
SAN ANGELO SSLC AUTOMOTIVE Parts/Fluids/Tools/Consumables
SCOR Division: 19 HHSC - State Operated Facilities

DO NOT PROCESS ORDERS/DELIVER PRIOR TO 09/01/21

NO AUTOMOTIVE REPAIRS OR ENGINE REPLACEMENTS ARE AUTHORIZED ON THIS PO. The PO is issued for PARTS ONLY that are required for the Maintenance Department to repair the vehicles on campus

BLANKET PURCHASE ORDER

TERM: September 1, 2022 through August 31, 2023

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: PER FACILITY REQUEST-FACILITY PERSONNEL WILL PICK UP FROM LOCAL STORE

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:

***PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO ***

Contract Manager: Ida Montez 325-465-2203 ida.montez@hhs.texas.gov
SME Agency Contact: Perry Havard 325-465-2300 perry.havard@hhs.texas.gov

SHIP TO INFORMATION: 6433 BUILDING: Warehouse
BUILDING: Warehouse
CONTACT: Danny Melvin
PHONE 325-465-2266 CELL [REDACTED]
Email: danny.melvin@hhs.texas.gov

VENDORS SEND INVOICES VIA EMAIL TO: 710Accounting@hhsc.state.tx.us

BILL TO INFORMATION

Bill to: 4507
Abilene State Supported Living Center
Attn: Accounts Payable
PO Box 451 Abilene, TX 79604
Email: 710Accounting@hhsc.state.tx.us

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HHSC BUYER:
Debra Burns, CTPM
Direct: 512) 406-2564 CELL [REDACTED]
Debra.Burns@hhs.texas.gov

VENDOR:
VID 1540118110
Vendor: ADVANCE STORES COMPANY INCORPORATED dba DBA ADVANCE AUTO PARTS
Contact: Josh Karlau / Sarah Johnson
PH: 919-573-3004 office [REDACTED] cell
Email: josh.karlau@advance-auto.com; sarah.johnson@advanc-auto

LOCATION 502 North Main Street, San Angelo, Texas 76902 PH: 325-482-9873

AMOUNT NOT TO EXCEED \$15,500.00 PER FY22

TERMS NET 30

Informal IFB # HHS0000187315 R2

AWARD PER SOLICITATION RESPONSE

PURCHASING METHOD: OM/F
Purchase Not to Exceed \$25,000

REQUIREMENTS/LIMITATIONS:
Quantities may be increased or decreased upon need during the term of the PO.
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2022.

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

REQUISITION 0000187315

Note: Agency will not order products on this PO that are available from Workquest or Texas Correctional Industries. Agency will not order capital or controlled assets on this PO

This contract is for goods to be ordered as needed by Health and Human Services Commission (HHSC), San Angelo State Supported Living Center . HHSC does not commit to ordering specific quantities of goods or dollar amounts with respect to this contract.

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The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

Adding New Products to the Contract:

Following the contract award, additional products of the same general category that could have been encompassed in the award of this contract, and that are not already on the contract, may be added.

| | | | | | | | |
|------------------------------|--|--------|------|-----|------------|-------------------|------------|
| 1-1 | FY23 BLANKET SGSSLC -PARTS ROAD and MAINT VEHICLES TERM 09/01/2022 - 08/31/223 | 060-66 | 1.00 | LOT | 7500.00000 | \$7,500.00 | 09/01/2022 |
| Schedule Total | | | | | | <u>\$7,500.00</u> | |
| Item Total for Line 1 | | | | | | <u>\$7,500.00</u> | |
| 2-1 | FY23 BLANKET SGSSLC AUTOMOTIVE FLUIDS TERM 09/01/2022 - 08/31/2023 | 060-66 | 1.00 | LOT | 2500.00000 | \$2,500.00 | 09/01/2022 |
| Schedule Total | | | | | | <u>\$2,500.00</u> | |
| Item Total for Line 2 | | | | | | <u>\$2,500.00</u> | |
| 3-1 | FY23 BLANKET SGSSLC TOOLS TERM 09/01/2022 - 08/31/2023 | 060-66 | 1.00 | LOT | 2000.00000 | \$2,000.00 | 09/01/2022 |
| Schedule Total | | | | | | <u>\$2,000.00</u> | |
| Item Total for Line 3 | | | | | | <u>\$2,000.00</u> | |
| 4-1 | FY23 BLANKET SGSSLC CONSUMABLES TERM 09/01/2022 - 08/31/2023 | 060-66 | 1.00 | LOT | 3500.00000 | \$3,500.00 | 09/01/2022 |
| Schedule Total | | | | | | <u>\$3,500.00</u> | |

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Item Total for Line 4 \$3,500.00

Total PO Amount \$15,500.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Debra Burns, CTPM

07/25/2022