

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000295909</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 4514 - Waco:3501 N 19th St DEPARTMENT OF STATE HEALTH SERVICES 3501 N 19th St Waco TX 76708 United States

**Vendor:** 1410948415 5  
FASTENAL COMPANY  
PO BOX 1286  
WINONA MN 55987-0978  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
424 Mesquite Dr  
PO Box 1132  
Mexia TX 76667  
United States

**Fax:** 254/562-1894  
**Email:** 718Accounting@hhs.texas.gov

**Purchaser:** De La Rosa,Lindsey M

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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SP/E - Spot Purchase Up to \$10,000.00  
BLANKET PURCHASE ORDER  
TERM: September 1, 2022 through August 31, 2023  
SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.  
FREIGHT: F.O.B. Destination Freight Prepaid Allowed  
DELIVERY: 5-10 Days After Receipt of PO  
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays  
\*PLEASE HAVE VENDORS SEND INVOICES VIA EMAIL TO 718Accounting@hhs.texas.gov \*\*  
AGENCY CONTACT:  
Lead Contact: Zuri Lopez  
Lead Contact Email: zurisaddai.lopez@hhs.texas.gov  
Lead Contact Phone: 254.745.5301  
Contract Manager: Michelle R. French  
Contract Manager Email: michelle.french@hhs.texas.gov  
Contract Manager Phone: 254.562.1085  
HHSC BUYER:  
Lindsey De La Rosa  
737-278-6672 lindsey.delarosa@hhs.texas.gov  
VENDOR:  
Zach Wise  
507.313.7206 txsmartbuy@fastenal.com

TXMAS-18-51V07  
Start Date: 6/28/2018-6/30/2023  
Quote # Contract  
PURCHASING METHOD: SP/E  
Purchase not to exceed \$10,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases  
REQUIREMENTS/LIMITATIONS:  
Quantities may be increased or decreased upon need during the term of the PO.  
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.  
Goods and/or services are to be delivered and invoiced after September 1, 2022.  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.  
Invoice per 34 TAC §20.487, amended effective May 1, 2022  
Requisition #0000190944  
(Include for 1 Lot POs)  
Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or

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			<b>Page</b> 2

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controlled assets on this PO.

1-1	FY23 (Goods) Hardware - copper tubing, screws etc for WCY Plant Maintenance.	320-69	1.00	LOT	2000.00000	\$2,000.00	09/01/2022
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**Schedule Total**                     \$2,000.00

**Item Total for Line 1**                     \$2,000.00

**Total PO Amount** \$2,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> 	On behalf of Lindsey De La Rosa Mignone Smith, CTCD, CTCM Manager, Administrative Goods <u>07/27/2022</u>
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