

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via	Purchase Order	HHSTX-3-0000295940
Net 30	Pick Up or Will Call	BEST WAY	Date	Revision
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			09/01/22	Page 1
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Ship To:	5059 - Kerrville:721 Thompson Dr HEALTH & HUMAN SERVICES COMMISSION 721 Thompson Dr Kerrville TX 78028 United States

Vendor: 1201251711 1
PJ AUTOMOTIVE INC
DBA BEST AUTO PARTS
1805 WATER ST
KERRVILLE TX 780286023
United States

Bill To: Invoice-DSHS Accounts Payable
HEALTH & HUMAN SERVICES COMMISSION
6711 S New Braunfels
Ste 100
San Antonio TX 78223
United States

Fax: 210/531-7883
Email: SAHAccounting@dshs.texas.gov

Purchaser: Burns,Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 CLASS ITEM 060-66
ITEMS TO BE ORDERED ON AS NEEDED BASIS FOR THE FACILITY
KERRVILLE SH Maintenance Motor Pool - Auto Parts and Supplies
SCOR Division: 19 State operated facilities

NO AUTOMOTIVE REPAIRS OR ENGINE REPLACEMENTS ARE AUTHORIZED ON THIS PO. The PO is issued for PARTS ONLY that are required for the Maintenance Department to repair the vehicles on campus

DO NOT PROCESS ORDERS PRIOR TO 09/01/2022

BLANKET PURCHASE ORDER

TERM: September 1, 2022 through August 31, 2023

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: PER FACILITY REQUEST - FACILITY PERSONNEL WILL PICK UP FROM LOCAL STORE

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:

***PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO ***

Lead Contact (Program SME): Terry Jane Mohnke 830-285-5203 jane.mohnke@hhs.texas.gov

Maintenance Contact: Kenneth Braswell 830-258-5213 kenneth.braswell1@hhs.texas.gov

VENDORS SEND INVOICES VIA EMAIL TO SAHACCOUNTING@dshs.texas.gov

HHSC BUYER:

Debra Burns, CTPM

Direct: 512) 406-2564

Debra.Burns@hhs.texas.gov

VID 1201251711

Vendor: PJ Automotive, Inc. dba Best Auto Parts

Address: 1805 Water Street, Kerrville, TX 78028

Contact: Lillia Herrera

Phone: 830-257-3544

Email: lherrera1805@gmail.com

AMOUNT NOT TO EXCEED \$24,999.00 PER FY23

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TERMS NET 30

Informal IFB #HHS0000195192

AWARD PER SOLICITATION RESPONSE

PURCHASING METHOD: OM/F
Purchase Not to Exceed \$25,000

REQUIREMENTS/LIMITATIONS:

Quantities may be increased or decreased upon need during the term of the PO.

The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2022

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition # 0000195192

Note: Agency will not order products on this PO that are available from Workquest or Texas Correctional Industries. Agency will not order capital or controlled assets on this PO

This contract is for goods to be ordered as needed by Health and Human Services Commission (HHSC), Kerrville State Hospital. HHSC does not commit to ordering specific quantities of goods or dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

Adding New Products to the Contract:

Following the contract award, additional products of the same general category that could have been encompassed in the award of this contract, and that are not already on the contract, may be added.

1-1	FY23Blanket CF8-KSH Automotive Parts TERM 09/01/2022 - 08/31/2023	060-66	1.00	LOT	9000.00000	\$9,000.00	09/01/2022
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Schedule Total \$9,000.00

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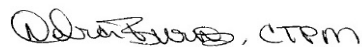
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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

 , CTPM

07/28/2022