

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000296035
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 6689 - Brenham:4001 S Hwy 36 HEALTH & HUMAN SERVICES COMMISSION 4001 S Hwy 36 Brenham TX 77833 United States
			Page 1

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
4001 Highway 36 South
Brenham TX 77833
United States

Fax: 979/277-1865
Email: 712Accounting@hhs.texas.gov

Purchaser: Lafosse, Betty J 210/337-3187

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Order issued in accordance with Comptroller of Public Accounts (CPA) Managed Term Contract 962-S1
Secure Document Destruction Services
Contract 962-S1 Term 9/1/2021 to 11/30/2026
PM/PCC: EX/0 Texas Government Code 2155.441
Non-Automated Term Contract
CLASS/ITEM: 962-27
REQ: 0000185601
FY23 PO Funding: Term 9/1/2022 to 8/31/2023

Doc Type 9 - TGC \$2155.441 Purchases of products and services of workshops, organizations, or corporations whose primary purpose is training and employing mentally or physically disabled persons
Goods and/or services are to be delivered and invoiced after 9/1/22
This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature
In the event of conflict between terms of parties, HHS-PCS terms and conditions shall prevail.
Terms and Conditions will be in accordance with existing Contract 962-S1 established by CPA
This purchase order is subject to cancellation, without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature.

Lead Contact Name: Paula Fuchs
Lead Contact Email: paula.fuchs@hhs.texas.gov
Lead Contact Phone: 979.277.1385

Contract Manager Name: Leslie Wright, CTCM
Contract Manager Email: leslie.wright@hhs.texas.gov
Contract Manager Phone: 979.277.1314

Supplier Name: WORKQUEST
Supplier ID Number: 17419760511201
Supplier Contact: Abby Monk
Supplier Phone: 512.451.8145
Supplier Email: amonk@workquesttx.com
Austin Task Inc Contact: Brian O'Conner
Austin Task Inc Contact Phone: 512.389.3333
Austin Task Inc Email Contact: texas@austintask.com

HHSC Purchasing Contact: Betty La Fosse
PHONE: 210 337-3187
FAX: 210 337-3496
EMAIL: betty.lafosse@hhs.texas.gov

HHSC or the agency does not commit to ordering specific quantities of services/goods or dollar amounts with respect to this purchases order contract. This agency shall be obligated to pay for only those services ordered and received by the agency. Any funds not utilized by 8/31/23 are automatically cancelled.

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			Ship To: 6689 - Brenham:4001 S Hwy 36 HEALTH & HUMAN SERVICES COMMISSION 4001 S Hwy 36 Brenham TX 77833 United States

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Questions or concerns regarding payment please send an email or call the Agency Contact listed above or please see information provided in the "bill to" section of the purchase order.

** WORKQUEST PLEASE SEND INVOICES**
VIA EMAIL TO: 712accounting@hhs.texas.gov

REFERENCE INFO: FY22 PO HHSTX-2-0000272936

1-1	FY23 HHS-BPS; WorkQuest Managed Contract 962-S1 Secure Document Destruction Services; Term 9/1/2022 to 8/31/2023	962-27	1.00	LOT	2500.00000	\$2,500.00	09/01/2022
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Schedule Total	\$2,500.00
Item Total for Line 1	\$2,500.00
Total PO Amount	\$2,500.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By <i>Betty La Jossie CTPM</i>	07/28/2022
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