

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000296095</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b>  <b>Page</b> 1
			<b>Ship To:</b> 6433 - Carlsbad: 11640 US Hwy 87 N HEALTH & HUMAN SERVICES COMMISSION 11640 US Hwy 87 N 11640 N US Hwy 87 Carlsbad TX 76934 United States

**Vendor:** 1060732334 1  
HILTI INC  
DEPT 0890  
PO BOX 120001  
DALLAS TX 753120001  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
2501 Maple St  
PO Box 451  
Abilene TX 79602  
United States

**Fax:** 325/795-3807  
**Email:** 710Accounting@hhsc.state.tx.us

**Purchaser:** Alexander, Leslie L 512/406-2424

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23

BLANKET PURCHASE ORDER

**TERM:**  
September 1, 2022 through August 31, 2023

**SHIPPING INSTRUCTIONS:** DO NOT SHIP until notified by Agency Contact.

**FREIGHT:** F.O.B Destination Freight Prepaid Allowed

**DELIVERY:** 5-7days After Receipt of PO

Goods and/or services are to be delivered and invoiced after September 1, 2022.

**Agency Contact:**  
Contract Manager: Ida Montez  
Contract manager phone: 325-465-2203  
Contract manager email: ida.montez@hhs.texas.gov

**SME Agency Contact:** Perry Havard  
SME Agency Contact phone: 325-465-2300  
SME Agency Contact email: perry.havard@hhs.texas.gov

**BUILDING:** Warehouse  
**CONTACT:** Danny Melvin  
**PHONE #:** 325-465-2266  
**CELL #:** [REDACTED]  
**Email:** danny.melvin@hhs.texas.gov

**HHSC BUYER:**  
Leslie Alexander, CTCD  
(512) 406-2424  
**Email:** Leslie.Alexander@hhs.texas.gov

**Vendor Information:**  
**Vendor Name:** Hilti Inc.  
**Contact:** Customer Service  
**Phone #:** 800-879-8000 x3112  
**Email:** newacct@hilti.com

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PURCHASING METHOD: SP/E  
Purchase not to exceed \$10,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases

VENDORS SEND INVOICES VIA EMAIL TO: 710Accounting@hhsc.state.tx.us

REQUIREMENTS/LIMITATIONS:  
Quantities may be increased or decreased upon need during the term of the PO.  
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023 will be considered cancelled.

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.  
Invoice per 34 TAC §20.487, amended effective May 1, 2022

\*\*\* Not to Exceed \$10,000.00\*\*\* without prior authorization from Health and Human Services Commission.  
Requisition #: 0000193408

1-1	Blanket for Tools (Hand and Power) - Maintenance	445-39	1.00	LOT	9000.00000	\$9,000.00	09/01/2022
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<b>Schedule Total</b>	\$9,000.00
<b>Item Total for Line 1</b>	\$9,000.00

2-1	Blanket for Tool Inserts/Attachments i.e: Bits, Blades, Cutting Discs - Maintenance	445-39	1.00	LOT	1000.00000	\$1,000.00	09/01/2022
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<b>Schedule Total</b>	\$1,000.00
<b>Item Total for Line 2</b>	\$1,000.00

<b>Total PO Amount</b>	\$10,000.00
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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> 	<b>07/28/2022</b>
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