

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

|  |   |                             |   |
|--|---|-----------------------------|---|
| <b>Payment Terms</b><br>Net 30   | <b>Freight Terms</b><br>Prepaid & Allow | <b>Ship Via</b><br>BEST WAY | <b>Purchase Order</b><br><b>HHSTX-3-0000296375</b>  |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. |   |                             | <b>Date</b><br>09/01/22   |
| <b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>   |   |                             | <b>Revision</b><br>Page<br>1  |
|  |   |                             | <b>Ship To:</b><br>5070 - Harlingen: 1401 S Rangerville<br>DEPARTMENT OF STATE HEALTH SERVICES<br>1401 S Rangerville Rd<br>PO Box 2668<br>Harlingen TX 78552<br>United States |

**Vendor:** 1540118110  
ADVANCE STORES COMPANY INCORPORATED  
DBA ADVANCE AUTO PARTS  
AAP FINANCIAL SERVICES  
PO BOX 742063  
ATLANTA GA 303742063  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
HEALTH & HUMAN SERVICES COMMISSION  
6711 S New Braunfels  
Ste 100  
San Antonio TX 78223  
United States

**Fax:** 210/531-7883  
**Email:** SAHAccounting@dshs.texas.gov

**Purchaser:** Breest, Maria Ana

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

SP/E - Spot Purchase Up to \$10,000.00  
BLANKET PURCHASE ORDER  
TERM: September 1, 2022 through August 31, 2023  
SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.  
FREIGHT: F.O.B. Destination Freight Prepaid Allowed  
DELIVERY: #5-10 Days After Receipt of PO  
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays  
Payment Inquiries and Invoices are to be submitted to SAHAccounting@dshs.texas.gov  
AGENCY CONTACT:  
Amanda Herrera  
956-364-8426  
amanda.herrera2@hhs.texas.gov

Agency Contact: Juan Oliva, Asst. Dir. Of Admin., juan.oliva@hhs.texas.gov, 956-364-8007

Contract Manager:  
Maria G Rodriguez, CTCM  
956-364-8427  
Mariag.rodriguez2@hhs.texas.gov

HHSC BUYER:  
Ana Breest, CTCD, CTCM  
512-406-2679  
Ana.breest@hhs.texas.gov

VENDOR:  
Advance Stores Inc  
956-423-9332  
Raul Martinez

Quote # List  
PURCHASING METHOD: SP/E  
Purchase not to exceed \$10,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases  
REQUIREMENTS/LIMITATIONS:

Quantities may be increased or decreased upon need during the term of the PO.  
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2022.  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.  
Invoice per 34 TAC §20.487, amended effective May 1, 2022

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**Purchaser:** Breest, Maria Ana

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|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

Requisition #194417

(Include for 1 Lot POs)

Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

|     |  |        |      |     |            |            |            |
|-----|--|--------|------|-----|------------|------------|------------|
| 1-1 | FY23-Goods, DA720-RGSC, Provide, on an as needed basis, miscellaneous parts, supplies and accessories for Rio Grande State Center State Vehicles | 060-66 | 1.00 | LOT | 5000.00000 | \$5,000.00 | 09/01/2022 |
|-----|--|--------|------|-----|------------|------------|------------|

**Schedule Total** \$5,000.00

FY23 DN9 DA720 ADVANCE AUTO PARTS F2210  
DA720 F2210 7330/ 7304

LINE 1 PARTS 7330  
LINE 2 FLUIDS 7304  
LINE 3 FEES AS NEEDED 7210

**Item Total for Line 1** \$5,000.00

|     |   |        |      |     |            |            |            |
|-----|---|--------|------|-----|------------|------------|------------|
| 2-1 | FY23-Goods, DA720-RGSC Provide, on an as needed basis, miscellaneous lubricants and automotive fluids and cover fees and other charges (battery fees, etc) for Rio Grande State Center state vehicles and equipment | 060-66 | 1.00 | LOT | 5000.00000 | \$5,000.00 | 09/01/2022 |
|-----|---|--------|------|-----|------------|------------|------------|

**Schedule Total** \$5,000.00

FY23 DN9 DA720 ADVANCE AUTO PARTS F2210  
DA720 F2210 7330/ 7304

LINE 1 PARTS 7330  
LINE 2 FLUIDS 7304  
LINE 3 FEES AS NEEDED 7210

**Item Total for Line 2** \$5,000.00

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| <b>Total PO Amount</b> |                                      |            |          |     |          | \$10,000.00  |          |

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*MBreest CTCD,CTCM*

07/29/2022