

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000296450
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 5009 - Vernon:4730 College Dr HEALTH & HUMAN SERVICES COMMISSION 4730 College Dr PO Box 2231 Vernon TX 76385 United States

Vendor: 1592246824 2
BAKER DISTRIBUTING COMPANY LLC
PO BOX 848459
DALLAS TX 752848459
United States

Bill To: Terrell SH Whse
HEALTH & HUMAN SERVICES COMMISSION
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Burns,Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 CLASS ITEM 031-67
ITEMS TO BE ORDERED ON AS NEEDED BASIS FOR THE FACILITY
North Texas State Hospital-VERNON Maintenance HVAC Parts and Supplies
SCOR Division: 19 State operated facilities

DO NOT PROCESS ORDERS PRIOR TO 09/01/2022

****No furniture, work benches, air conditioners, ice machine, appliances, large equipment, large tools, office supplies are authorized on the Purchase Order**

BLANKET PURCHASE ORDER

TERM: September 1, 2022 through August 31, 2023

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed/Add

DELIVERY PER FACILITY REQUEST - 3-7 DAYS ARO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:

***PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO ***

Contract Manager: Drew Hardy 940-552-4055 drew.hardy@hhs.texas.gov

SME Agency Contact: Carri Baker 940-552-4102 carri.baker@hhs.texas.gov

Facility Maintenance Technical Contact: Russell Ballard 940-552-4096 Russell.ballard@hhs.texas.gov

SHIP TO INFORMATION: North Texas State Hospital-Vernon Campus

BUILDING: Warehouse

CONTACT: Carri Baker

PHONE #: 940-552-4102

SHIP TO CODE:5009

VENDORS SEND INVOICES VIA EMAIL TO: carri.baker@hhsc.state.tx.us

PO BILL TO INFORMATION

NORTH TEXAS STATE HOSPITAL ATTN: MAINTENANCE DEPARTMENT

P.O. BOX 2231 / 4730 COLLEGE DRIVE / VERNON, TEXAS 76384

CODE#: 5030

Email: carri.baker@hhsc.state.tx.us

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			Ship To: 5009 - Vernon:4730 College Dr HEALTH & HUMAN SERVICES COMMISSION 4730 College Dr PO Box 2231 Vernon TX 76385 United States

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HHSC BUYER:
Debra Burns, CTPM
Direct: 512) 406-2564 [REDACTED]
Debra.Burns@hhs.texas.gov

VENDOR
VID 1592246824 2
Vendor: BAKER DISTRIBUTING COMPANY LLC
Vendor Address: PO Box 848459 Dallas, TX 75284-8459
Contact: Chase Thompson
Phone: 940-767-2722
Email: cthompson@bakerdist.com

AMOUNT NOT TO EXCEED \$24,000.00 PER FY23

TERMS NET 30

Informal IFB # HHS0000187445 R4

AWARD PER SOLICITATION RESPONSE

PURCHASING METHOD: OM/F
Texas Government Code 2156.063
Not to Exceed \$25,000

PURCHASING METHOD: OM/F
Purchase Not to Exceed \$25,000

REQUIREMENTS/LIMITATIONS:
Quantities may be increased or decreased upon need during the term of the PO.
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2022.

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

REQUISITION 0000187445

Note: Agency will not order products on this PO that are available from Workquest or Texas Correctional Industries. Agency will not order capital or controlled assets on this PO

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This contract is for goods to be ordered as needed by Health and Human Services Commission (HHSC), North Texas State Hospital-VERNON State Supported Living Center . HHSC does not commit to ordering specific quantities of goods or dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

Adding New Products to the Contract:

Following the contract award, additional products of the same general category that could have been encompassed in the award of this contract, and that are not already on the contract, may be added.

1-1	FY23 Blanket NTSH-VERNON HVAC Supplies and Parts TERM 09/01/2022 - 08/31/2023.	031-67	1.00	LOT	24000.00000	\$24,000.00	09/01/2022
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Schedule Total \$24,000.00

Item Total for Line 1 \$24,000.00

Total PO Amount \$24,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Robert Jones, CTPM

07/29/2022