

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000296500</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1
			<b>Ship To:</b> 4514 - Waco:3501 N 19th St DEPARTMENT OF STATE HEALTH SERVICES 3501 N 19th St Waco TX 76708 United States

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
424 Mesquite Dr  
PO Box 1132  
Mexia TX 76667  
United States

**Fax:** 254/562-1894  
**Email:** 718Accounting@hhs.texas.gov

**Purchaser:** Lafosse, Betty J 210/337-3187

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Order issued in accordance with Comptroller of Public Accounts (CPA) Managed Term Contract 962-S1  
Secure Document Destruction Services  
Contract 962-S1 Term 9/1/2021 to 11/30/2026  
PM/PCC: EX/0 Texas Government Code 2155.441  
Non-Automated Term Contract  
CLASS/ITEM: 962-27  
REQ: 0000192170  
FY23 PO Funding: Term 9/1/2022 to 8/31/2023

Doc Type 9 - TGC \$2155.441 Purchases of products and services of workshops, organizations, or corporations whose primary purpose is training and employing mentally or physically disabled persons  
Goods and/or services are to be delivered and invoiced after 9/1/22  
This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature  
In the event of conflict between terms of parties, HHS-PCS terms and conditions shall prevail.  
Terms and Conditions will be in accordance with existing Contract 962-S1 established by CPA  
This purchase order is subject to cancellation, without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature.

VIN 1741976051  
Workquest  
1011 E 53rd Street  
Austin, Texas 78751-1703

WorkQuest Rep Contact: Abby Monk  
Phone: 512 451-8145  
Email: amonk@workquesttx.com

Vendor Contact: Mike Pierulla  
Vendor Phone: 512.451.8145  
Vendor Email: mpierulla@workquesttx.com

AUSTIN TASK INC (ATI)  
ATI Rep: Brian OConner  
Phone: 512 389-3333  
Email: texas@austintask.com

Lead Contact: Zuri Lopez  
Lead Contact Email: zurisaddai.lopez@hhs.texas.gov  
Lead Contact Phone: 254.745.5301

Contract Manager: Michelle R. French  
Contract Manager Email: michelle.french@hhs.texas.gov  
Contract Manager Phone: 254.562.1085

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HHSC Purchasing Contact: Betty La Fosse  
PHONE: 210 337-3187  
FAX: 210 337-3496  
EMAIL: betty.lafosse@hhs.texas.gov

HHSC or the agency does not commit to ordering specific quantities of services/goods or dollar amounts with respect to this purchases order contract. This agency shall be obligated to pay for only those services ordered and received by the agency. Any funds not utilized by 8/31/23 are automatically cancelled.

Questions or concerns regarding payment please send an email or call the Agency Contact listed above or please see information provided in the "bill to" section of the purchase order.

PLEASE HAVE VENDORS SEND INVOICES VIA EMAIL TO 718Accounting@hhs.texas.gov

REFERENCE INFO: FY22 PO HHSTX-2-0000270553

1-1	FY23 HHS-Waco Center for Youth; WorkQuest Managed Contract 962-S1 Secure Document Destruction Services; Term 9/1/2022 to 8/31/2023	962-27	1.00	LOT	5000.00000	\$5,000.00	09/01/2022
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**Schedule Total**                     \$5,000.00

**Item Total for Line 1**                     \$5,000.00

**Total PO Amount**                     \$5,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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<b>Authorized By</b>  <i>Betty LaFosse CTPM</i>	<u>07/29/2022</u>
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