

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000296502
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: See Detail Below

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-HHSC Region 8, Inspect
HEALTH & HUMAN SERVICES COMMISSION
11307 Roszell
PO Box 23990
San Antonio TX 78217
United States

Fax: 210/619-8272
Email: Reg08_Admin_Services@hhsc.state.tx.us

Purchaser: Lafosse, Betty J 210/337-3187

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Order issued in accordance with Comptroller of Public Accounts (CPA) Managed Term Contract 962-S1
Secure Document Destruction Services
Contract 962-S1 Term 9/1/2021 to 11/30/2026
PM/PCC: EX/0 Texas Government Code 2155.441
Non-Automated Term Contract
CLASS/ITEM: 962-27
REQ: 0000194291
FY23 PO Funding: Term 9/1/2022 to 8/31/2023

Doc Type 9 - TGC §2155.441 Purchases of products and services of workshops, organizations, or corporations whose primary purpose is training and employing mentally or physically disabled persons
Goods and/or services are to be delivered and invoiced after 9/1/22
This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature
In the event of conflict between terms of parties, HHS-PCS terms and conditions shall prevail.
Terms and Conditions will be in accordance with existing Contract 962-S1 established by CPA
This purchase order is subject to cancellation, without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature.

Note: F-500-4048 DFPS Background Check Request Form, OSA Certification Signature page, and Outsourcing Standard DFPS SHRED version (attached) to be completed when DFPS is housed at any service location(s). It has been determined, that is the case on this purchase order.

CONTRACT MANAGER: CAROLINA DONADO
PHONE: 210 619-8177 OR 210 215-8540
EMAIL: CAROLINA.DONADO@HHS.TEXAS.GOV
or
AGENCY CONTACT: MARCIE GONZALES
PHONE: 210 619-8025
EMAIL: MARCELINA.GONZALES@HHS.TEXAS.GOV

VID: 1741976051
Vendor: WORKQUEST INC
WorkQuest Rep Contact: Abby Monk
Phone: 512 451-8145
Email: amonk@workquesttx.com

AUSTIN TASK INC (ATI)
ATI Rep: Brian OConner
Phone: 512 389-3333
Email: texas@austintask.com

HHSC Purchasing Contact: Betty La Fosse
PHONE: 210 337-3187
FAX: 210 337-3496

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AUSTIN TX 787511703
United States

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HEALTH & HUMAN SERVICES COMMISSION
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San Antonio TX 78217
United States

Fax: 210/619-8272
Email: Reg08_Admin_Services@hhsc.state.tx.us

Purchaser: Lafosse, Betty J 210/337-3187

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EMAIL: betty.lafosse@hhs.texas.gov

HHSC or the agency does not commit to ordering specific quantities of services/goods or dollar amounts with respect to this purchases order contract. This agency shall be obligated to pay for only those services ordered and received by the agency. Any funds not utilized by 8/31/23 are automatically cancelled.

Questions or concerns regarding payment please send an email or call the Agency Contact listed above or please see information provided in the "bill to" section of the purchase order.

REFERENCE INFO: FY22 PO HHSTX-2-0000270199

1-1	FY23 HHS Region 08; WorkQuest Managed Contract 962-S1 Secure Document Destruction Services; Term 9/1/2022 to 8/31/2023	962-27	1.00	LOT	36500.00000	\$36,500.00	09/01/2022
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Ship To: 2794
HEALTH & HUMAN SERVICES COMMISSION
11307 Roszell
PO Box 23990
San Antonio TX 78217
United States

Schedule Total \$36,500.00

ENCUMBERED FUNDS ARE NEEDED TO PROCESS PAYMENTS TO VENDOR FOR SERVICES

Item Total for Line 1 \$36,500.00

2-1	FY23 HHS Region 08; WorkQuest Managed Contract 962-S1 Secure Document Destruction Services; Term 9/1/2022 to 8/31/2023	962-27	1.00	LOT	1500.00000	\$1,500.00	09/01/2022
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Ship To: 1208
HEALTH & HUMAN SERVICES COMMISSION
11711 N IH35
Ste 160
San Antonio TX 78233
United States

Schedule Total \$1,500.00

Health and Human Services Commission

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ENCUMBERED FUNDS ARE NEEDED TO PROCESS PAYMENTS TO VENDOR FOR SERVICES

Item Total for Line 2 \$1,500.00

Total PO Amount \$38,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By <i>Betty LaFosse CTPM</i>	<u>07/29/2022</u>
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