

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000296976</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 2099 - Austin:909 W 45th St (DHB) HEALTH & HUMAN SERVICES COMMISSION 909 W 45th St (DHB) Bldg 2 Austin TX 78751 United States
			<b>Page</b> 1

**Vendor:** 1753264752 0  
COWGIRL HOLDINGS LLC  
DBA COWGIRL SPECIALTIES  
4818 HARBOR GLEN LN  
HOUSTON TX 77084-3688  
United States

**Bill To:** Chief Operating Officer (COO):  
HEALTH & HUMAN SERVICES COMMISSION  
909 W 45th St (DHB)  
Bldg 2  
Austin TX 78751  
United States

**Purchaser:** Andrews, Kimberly 972/337-6254

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 CLASS ITEM 200-74 037-52 PCC: OM/F  
BLANKET TERM SEPTEMBER 01, 2022 THROUGH AUGUST 31, 2023  
ITEMS TO BE ORDERED ON AS NEEDED BASIS FOR THE FACILITY  
HHSC Foster Grandparent Program (FGP) volunteers - Uniforms and Promotional Items  
SCOR Division: Medical and Social Services

\*\*\*DO NOT PROCESS ORDERS PRIOR TO 09/01/2022\*\*\*

AWARD PER SOLICITATION RESPONSE  
VID 1753264752  
VENDOR COWGIRL HOLDINGS LLC  
CONTACT MOLLY PETERS/KIMBERLY  
VARGAS

PH 281-550-9133  
EMAIL molly@cowgirlpromos.com  
DELIVERY PER FACILITY REQUEST - 12-14 DAYS ARO  
Items will be drop shipped to eight locations in Texas (Abilene, Austin, Corpus Christi, Denton, Lubbock, Lufkin, Mexia, and Rosenberg).  
Items ordered will be the same for each location, however, quantities shipped to each location will vary based on need

TERMS NET 30  
FREIGHT TERMS FOB DESTINATION PREPAID ALLOWED/ADD

\*\*\*AMOUNT NOT TO EXCEED \$24,000.00 PER FY23\*\*\*

This contract is for goods to be ordered as needed by Health and Human Services Commission (HHSC), HHSC Foster Grandparent Program. HHSC does not commit to ordering specific quantities of goods or dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

Adding New Products to the Contract:  
Following the contract award, additional products of the same general category that could have been encompassed in the award of this contract, and that are not already on the contract, may be added.

BILL TO 2099  
Attn: Jenny Rutherford  
VENDOR SEND INVOICES TO AES.Invoices@hhsc.state.tx.us

REQUISITION 0000189081

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THE SHIP TO ATTN CONTACT INFORMATION AND THE PURCHASE ORDER MUST BE SHOWN ON THE PACKING LIST, SHIPPING LABELS AND INVOICE (ALL DOCUMENTS)  
\*\*\*\*\*

Purchase Order Number must be put on invoice for payment.  
Purchase Order Number must be on packing slip  
Please find a copy of our standard terms and conditions attached.  
Please confirm receipt of this purchase order.  
NOTE: Freight Terms are FOB Destination Prepaid and Allowed

PCS Purchaser:  
Kimberly Andrews, CTCD  
Purchaser IV-Admin.Goods Team  
Procurement and Contracting Services (PCS)  
801 S Hwy 161 Suite 620, Office F  
Grand Prairie, Texas 75051  
Teleworking-please call thru Microsoft  
Office: 972-337-6254  
Kimberly.Andrews@hhs.texas.gov

1-1	FY23 Uniforms & Promo Items 9/1/22 to 8/31/2023	200-74	1.00	LOT	336.00000	\$336.00	09/01/2022
<b>Schedule Total</b>						\$336.00	
<b>Item Total for Line 1</b>						\$336.00	
2-1	FY23 Uniforms & Promo Items 9/1/22 to 8/31/2023	200-74	1.00	LOT	3980.00000	\$3,980.00	09/01/2022
<b>Schedule Total</b>						\$3,980.00	
<b>Item Total for Line 2</b>						\$3,980.00	
3-1	FY23 Uniforms & Promo Items 9/1/22 to 8/31/2023	200-74	1.00	LOT	7684.00000	\$7,684.00	09/01/2022
<b>Schedule Total</b>						\$7,684.00	

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<b>Item Total for Line 3</b>						\$7,684.00	
4-1	FY23 Uniforms & Promo Items 9/1/22 to 8/31/2023	037-52	1.00	LOT	10043.00000	\$10,043.00	09/01/2022
<b>Schedule Total</b>						\$10,043.00	
<b>Item Total for Line 4</b>						\$10,043.00	
5-1	FY23 Uniforms & Promo Items 9/1/22 to 8/31/2023	037-52	1.00	LOT	1957.00000	\$1,957.00	09/01/2022
<b>Schedule Total</b>						\$1,957.00	
<b>Item Total for Line 5</b>						\$1,957.00	
<b>Total PO Amount</b>						\$24,000.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Kimberly Andrews*

**08/03/2022**