

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000297185
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 2203 - Big Spring:1901 N Highway 8 HEALTH & HUMAN SERVICES COMMISSION 1901 N Highway 87 Big Spring TX 79720 United States
			Page 1

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
2501 Maple St
PO Box 451
Abilene TX 79602
United States

Fax: 325/795-3807
Email: 710Accounting@hhs.state.tx.us

Purchaser: Lafosse,Betty J 210/337-3187

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Order issued in accordance with Comptroller of Public Accounts (CPA) Managed Term Contract 962-S1
Secure Document Destruction Services
Contract 962-S1 Term 9/1/2021 to 11/30/2026
PM/PCC: EX/0 Texas Government Code 2155.441
Non-Automated Term Contract
CLASS/ITEM: 962-27
REQ: 0000194124
FY23 PO Funding: Term 9/1/2022 to 8/31/2023

Doc Type 9 - TGC \$2155.441 Purchases of products and services of workshops, organizations, or corporations whose primary purpose is training and employing mentally or physically disabled persons
Goods and/or services are to be delivered and invoiced after 9/1/22
This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature
In the event of conflict between terms of parties, HHS-PCS terms and conditions shall prevail.
Terms and Conditions will be in accordance with existing Contract 962-S1 established by CPA
This purchase order is subject to cancellation, without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature.

Program SME Name: Rosa Flores
Lead Contact Email: rosa.flores@hhs.texas.gov
Lead Contact Phone: 432-816-3976
Facility: Big Spring State Hospital

Contract Manager Name: Donna Lee, CTCM
Contract Manager Email: donna.lee@hhs.texas.gov
Contract Manager Phone: 432-268-7975

VID: 1741976051
Vendor: WORKQUEST INC
WorkQuest Rep: LARRY SARGEE
Phone: 325 670-9110
Email: lsargee@workquesttx.com

Goodwill Industries of Northwest Texas
Goodwill Rep: Maria Smith
Phone: 806 744-8419
Email: msmith@ginwtx.org

HHSC Purchasing Contact: Betty La Fosse
PHONE: 210 337-3187
FAX: 210 337-3496
EMAIL: betty.lafosse@hhs.texas.gov

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HHSC or the agency does not commit to ordering specific quantities of services/goods or dollar amounts with respect to this purchases order contract. This agency shall be obligated to pay for only those services ordered and received by the agency. Any funds not utilized by 8/31/23 are automatically cancelled.

Questions or concerns regarding payment please send an email or call the Agency Contact listed above or please see information provided in the "bill to" section of the purchase order.

PLEASE VENDORS SEND INVOICES VIA EMAIL TO
710Accounting@hhsc.state.tx.us

REFERENCE INFO: FY22 PO HHSTX-2-0000268812

1-1	FY23 HHS BSSH WorkQuest Managed Contract 962-S1 Secure Document Destruction Services; Term 9/1/2022 to 8/31/2023	962-27	1.00	LOT	50000.00000	\$50,000.00	09/01/2022
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Schedule Total \$50,000.00

FY23 (Services) Blanket Order for document shred services for the Big Spring State Hospital. WorkQuest will need to pick up campus documents for shredding from all buildings monthly or as agreed upon. Bi-weekly pickup for approximately 70 bins. Vendor will provide pickup at each location as identified. Vendor will provide high secure bins with locks that cannot be tampered with easily. Facility reserves the right to request increase or reduce of number of bins depending on hospital needs. Facility reserves the right to increase or change pickup locations. Primarily 64-gallon size bin needed. 96-gallon size and 32-gallon size to be negotiated if adjustments needed. Include other type of recycling as needed.

Item Total for Line 1 \$50,000.00

Total PO Amount \$50,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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Authorized By

Betty La Jossie CTPM

08/04/2022