

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Pick Up or Will Call	Ship Via BEST WAY	Purchase Order HHSTX-3-0000297263
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 5059 - Kerrville:721 Thompson Dr HEALTH & HUMAN SERVICES COMMISSION 721 Thompson Dr Kerrville TX 78028 United States

Vendor: 1741325946 0
INSCO DISTRIBUTION INC
12501 NETWORK BLVD
SAN ANTONIO TX 782493306
United States

Bill To: Invoice-DSHS Accounts Payable
HEALTH & HUMAN SERVICES COMMISSION
6711 S New Braunfels
Ste 100
San Antonio TX 78223
United States

Fax: 210/531-7883
Email: SAHAccounting@dshs.texas.gov

Purchaser: Burns,Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 CLASS ITEM 031-67
ITEMS TO BE ORDERED ON AS NEEDED BASIS FOR THE FACILITY
Kerrville State Hospital Maintenance HVAC Parts and Supplies
SCOR Division: 19 State operated facilities

DO NOT PROCESS ORDERS PRIOR TO 09/01/2022

BLANKET PURCHASE ORDER

TERM: September 1, 2022 through August 31, 2023

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed/Add

DELIVERY: DELIVERY PER FACILITY REQUEST ITEMS TO BE PICKED UP BY FACILITY PERSONNEL

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:

***PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO ***
Lead Contact (Program SME) Name: Warren Setnan 830-285-5284 warren.setnan@hhs.texas.gov
Maintenance Contact: Terry Jane Mohnke 830-258-5203 jane.mohnke@hhs.texas.gov

VENDORS SEND INVOICES VIA EMAIL TO SAHACCOUNTING@dshs.texas.gov

HHSC BUYER:

Debra Burns, CTPM
Direct: 512) 406-2564 CELL [REDACTED]
Debra.Burns@hhs.texas.gov

VENDOR

VID 1741325946
Vendor INSCO DISTRIBUTION INC
Address: PO Box 690610, San Antonio, TX 78269-0610
Contact: Scott Whitley
Phone: 830-895-2800
Email: swhitley@insco.com

AMOUNT NOT TO EXCEED \$24,999.00 PER FY23

TERMS NET 30

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Informal IFB #HHS0000199755 R2

AWARD PER IFB RESPONSE

PURCHASING METHOD: OM/F
Purchase Not to Exceed \$25,000

REQUIREMENTS/LIMITATIONS:
Quantities may be increased or decreased upon need during the term of the PO.
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2022.

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition # 0000199755

Note: Agency will not order products on this PO that are available from Workquest or Texas Correctional Industries. Agency will not order capital or controlled assets on this PO.

This contract is for goods to be ordered as needed by Health and Human Services Commission (HHSC), Kerrville State Hospital . HHSC does not commit to ordering specific quantities of goods or dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

Adding New Products to the Contract:

Following the contract award, additional products of the same general category that could have been encompassed in the award of this contract, and that are not already on the contract, may be added.

1-1	FY23 Blanket CF8 F3D-KSH HVAC Equipment and Parts TERM 09/01/2022 - 08/31/2023	031-67	1.00	LOT	24999.00000	\$24,999.00	09/01/2022
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Schedule Total \$24,999.00

Item Total for Line 1 \$24,999.00

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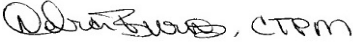
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Total PO Amount \$24,999.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By  CTPM	08/05/2022
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