

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Special - See Instructions	Ship Via BEST WAY	Purchase Order HHSTX-3-0000297313
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
		Ship To:	5030 - Terrell:1200 E Brin HEALTH & HUMAN SERVICES COMMISSION 1200 E Brin PO Box 70 Terrell TX 75160 United States

Vendor: 1410948415 5
FASTENAL COMPANY
PO BOX 1286
WINONA MN 55987-0978
United States

Bill To: Invoice-DSHS Accounts Payable
DEPARTMENT OF STATE HEALTH SERVICES
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Fax: 972/551-8052
Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Burns,Debra A

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 CLASS ITEM 450-41
ITEMS TO BE ORDERED ON AS NEEDED BASIS FOR THE FACILITY
TXMAS CONTRACT TXMAS-18-51V07 - NON COMPETITIVE
Terrell State Hospital-Maintenance - Goods-Service: Hardware On-Site Service Parts and Supplies
SCOR Division: 19 State operated facilities

DO NOT PROCESS ORDERS PRIOR TO 09/01/2022

No Capital Purchases-Small Equipment-Appliances-Parts Only

BLANKET PURCHASE ORDER

TERM: September 1, 2022 through August 31, 2023

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: PER FACILITY REQUEST-VENDOR TO DELIVER-ONSITE SERVICE

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:

***PACKING LIST REQUIRED TO SHOW PO NUMBER AND ATTN CONTACT INFO ***
SME Agency Contact: Tammy Langford 972-551-8975 tammy.langford@hhs.texas.gov
Contract Manager: Stephany VanBolden 972-551-8563 stephany.vanbolden@hhs.texas.gov
Lead Contact: Mendy Long 972-551-8448 mendy.long@hhs.texas.gov

MAIL TO INFORMATION: 5030
BUILDING: WAREHOUSE, #682
CONTACT: Tammy Langford
PHONE #: 972-551-8975 FAX#: 972-551-8812
Email: TAMMY.LANGFORD@HHS.TEXAS.GOV

VENDORS EMAIL INVOICES TO: dshs.tshbusinessoffice@dshs.texas.gov
PO BILL TO INFORMATION:
TERRELL STATE HOSPITAL
ATTN: ACCOUNTING OFFICE
PO Box 70 / 1200 EAST BRIN STREET TERRELL, TEXAS 75160
CODE#: 3072
Email: dshs.tshbusinessoffice@dshs.texas.gov

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HHSC BUYER:
Debra Burns, CTPM
Direct: 512) 406-2564 CELL [REDACTED]
Debra.Burns@hhs.texas.gov

VENDOR
VID: 14109484155
Contractor: FASTENAL COMPANY
Contact Name: Zach Wise
Email: ordernotify@fastenal.com
Phone: (507) 313-7206
Dealer VID: 14109484155
Dealer: Fastenal (Texas locations only)
Email: ordernotify@fastenal.com
Address: 2001 Theurer Blvd. Winona MN 55987

LOCAL ADDRESS
150 BUSINESS CIRCLE TERRELL, TEXAS 751 60-0029
Contact: JOHN VALENTINE Phone: 972-563-2992 / 903-413-5100 Email: TXTER@STORES.FASTENAL.COM

AMOUNT NOT TO EXCEED \$20,000.00 FY23 WITHOUT PRIOR APPROVAL

TERMS NET 30

Quote #SAMPLE PO PRICING AND SOW ATTACHED

PURCHASING METHOD: CP/X
Procurement methods were evaluated, and the best value is provided using the TXMAS contract.

TXMAS Contract # TXMAS-18-51V07 NON-COMPETITIVE
Term: 6/28/2018 End Date 6/30/2023
Smartbuy PO # SPD EXEMPT

REQUIREMENTS/LIMITATIONS:
Quantities may be increased or decreased upon need during the term of the PO.
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2022

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

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Requisition # 0000195294

Note: Agency will not order products on this PO that are available from Workquest or Texas Correctional Industries. Agency will not order capital or controlled assets on this PO.

This contract is for goods to be ordered as needed by Health and Human Services Commission (HHSC), Terrell State Hospital. HHSC does not commit to ordering specific quantities of goods or dollar amounts with respect to this contract.

The quantities are based on estimates of prior purchases and are estimates for evaluation purposes only and should not be construed as a minimum or maximum that the agency must order. HHSC shall be obligated to pay for only those goods actually ordered and received by the agency. Any funds not utilized by August 31 (the end of the fiscal year) will be automatically cancelled.

Adding New Products to the Contract:

Following the contract award, additional products of the same general category that could have been encompassed in the award of this contract, and that are not already on the contract, may be added.

1-1	FY23 BLANKET TERRELL SH GOODS-SERVICE HARDWARE, SMALL TOOLS CONSUMABLE SUPPLIES TERM 09/01/2022 - 08/31/2023	450-41	1.00	LOT	20000.00000	\$20,000.00	09/01/2022
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Schedule Total \$20,000.00

FOR THE MAINTENANCE DEPT. FOR CG5-TSH
SERVICE PER SOW: On-Site Service includes inventorying, stocking, delivering the needed hardware supplies

- sample items:
Hammer drill 245051
Combo Kit 245051
Security Bits 2141785
Safety Glasses 1089013
Drill Bits 234617
Grease Gun Kit 21114853
Ratchet Die Down 582575
Combo Screw Driver 227344
Boots 91092541
Cable Tie 719816
Masonry Bit 259439
Gloves 1329103

Item Total for Line 1 \$20,000.00

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Total PO Amount \$20,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Debra Burns, CTPM

08/05/2022