

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepd Allw	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000297355</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 2203 - Big Spring:1901 N Highway 8 Big Spring State Hospital (BSS HEALTH & HUMAN SERVICES COMMISSION 1901 N Highway 87 Big Spring TX 79720 United States
			<b>Page</b> 1

**Vendor:** 1752426676 8  
A 1 LOCK & KEY SHOP  
812 W 3RD ST  
BIG SPRING TX 797202204  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
2501 Maple St  
PO Box 451  
Abilene TX 79602  
United States

**Fax:** 325/795-3807  
**Email:** 710Accounting@hhsc.state.tx.us

**Purchaser:** Manor,Darryl Dwayne 512/406-2475

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Please DO NOT SHIP until notified by the agency contact.

PLEASE SEND INVOICES VIA EMAIL TO: 710Accounting@hhsc.state.tx.us

**BILL TO INFORMATION:**  
HHSC Health and Specialty Care System  
Abilene Regional Business Office  
Attn: Accounting Department  
PO Box 451  
Abilene, TX 79604  
Email: 710accounting@hhsc.state.tx.us

**SHIPPING INSTRUCTIONS:** Ship according to the DUE DATES specified on the PO.

**FREIGHT:** F.O.B. Destination Freight Prepaid Allowed

**DELIVERY:** X Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

**SHIP TO AGENCY CONTACT:**  
Donna Lee  
E-Mail: donna.lee@hhs.texas.gov  
Phone: 432-268-7975

Thomas Gay  
E-Mail: thomas.gay@hhs.texas.gov  
Phone: 432-268-7428

**HHSC BUYER:**  
Darryl Manor, Purchaser CTCD  
Temp Cell: [REDACTED] Phone: (512) 406-2475  
E-Mail Address: darryl.manor@hhs.texas.gov

**VENDOR:**  
A-1 LOCK KEY SHOP  
Contact: Dennis Burns  
Address: 812 W. 3rd Street  
Phone: 432-263-3409  
E-Mail: DennisBurns59@gmail.com

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Informal IFB # X

PURCHASING METHOD: OM/F  
Texas Government Code 2156.063  
Not to Exceed \$25,000

REQUIREMENTS/LIMITATIONS:  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 0000187906

1-1	FY23 (Goods) Blanket Purchase Order for material and supplies including Locks, Stock and Parts for the Big Spring State Hospital from 9/1/22 to 8/31/23	450-55	1.00	YR	15000.00000	\$15,000.00	09/01/2022
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**Schedule Total**                     \$15,000.00

**Item Total for Line 1**                     \$15,000.00

**Total PO Amount** \$15,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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Amanda Intourbis CTCD, CTCM