

Department of State Health Services

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000297369
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States
			Page 1

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Purchaser: Gomez,Hadassah-Natalia

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding
EX/0-TGC 2155.441, Managed Term Contract 962-S3
Requisition0000202396
STAR # 00-305850
PO Service Dates 09-01-2022 to 08-31-2023

Terms and Conditions per Managed Term Contract 962-S3 apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Texas District: 14

Job classification: 1575
Job class title: Program Specialist VI
Job skill level: Experienced
Temp: Marisela Alainiz
Hours per week: 40
Estimated hours: 2064

JOB DESCRIPTION: Assists the Public Health Informatics and Data Exchange (PHID) group with the National Electronic Disease Surveillance System (NEDSS) Interoperability and Function Improvement Projects. Provides consultative services and technical assistance to internal and external parties regarding Electronic Case Reporting (eICR). Monitors the NEDSS helpdesk and helps resolve customer issues. Identifies and recommends actions to enhance program effectiveness to receive eICR data from hospitals. Analyzes operation procedures, prepares written reports of findings, and presents recommendations to team lead.

Knowledge, Skills, and Abilities:
Using Access, Excel, SmartSheheet, or other software, assists in analysis by preparing databases, providing technical assistance in data analysis, and preparing summary and ad hoc reports.

Service Period
Start date: 09/01/2022
End date: 08/31/2023

Hours: 8:00AM to 5:00PM
Days per week: Monday - Friday

Department: Department of State Health Services/Laboratory and Infectious Disease Services Division
Street Address of Work Location: 1100 W. 49th Street
City/State/Zip: Austin, TX 78756

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Bldg/Room#: G-310
This position will telework full-time, but may be called into the office.

Supervisor Contact (Time card approval/resume reviewer/interviewer): Monica Gamez
Phone: 512-776-6678
Email: monica.gamez@dshs.texas.gov
Additional/Alternate Contact Name: Christine Contreras
Phone: 512-776-2863
Email: christine.contreras@dshs.texas.gov
Contact (if not the Supervisor for Time card approval): Lucille Palenapa
Phone: 512-632-1134
Email: lucille.palenapa@dshs.texas.gov
Accounts Payable Contact Name: Rey Velazquez
Phone: 512-776-3334
Email: Reynaldo.velazquez@dshs.texas.gov

Vendor: WorkQuest
Address: 1011 E 53 1/2 St
Austin, TX 78751
Supplier/Payee ID: 1741976051
CPA ID#: 84202
Garrett Wilson, Senior Branch Manager, GSG Talent Solutions
Phone: 512-637-7199
Email: garrett.wilson@gsgtalentsolutions.com
Contact: Karin Wilcox, State Account Coordinator
Phone: 737-209-7290
Email: karin.wilcox@gsgtalentsolutions.com
CC: tempservicepo@workquesttx.com

HHSC PCS Purchasing Contact: Hadassah Gomez
Phone: 512-406-2466
Email: Hadassah.Gomez@hhs.texas.gov

1-1	PS VI- Experienced- Regular Hours	962-69	2064.00	HR	66.78000	\$137,833.92	09/01/2022
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Schedule Total \$137,833.92

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
Item Total for Line 1							\$137,833.92
2-1	PS VI- Experienced- Overtime Hours	962-69	50.00	HR	95.50000	\$4,775.00	09/01/2022
Schedule Total							\$4,775.00
Item Total for Line 2							\$4,775.00
Total PO Amount							\$142,608.92

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By <i>Hadassah Gomez, CTLD, CPCM</i>	08/09/2022
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