

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000297385
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 5998 - Richmond:2100 Preston HEALTH & HUMAN SERVICES COMMISSION 2100 Preston Richmond TX 77469 United States
			Page 1

Vendor: 1760628852 4
HDP LTD
DBA HUNTON DISTRIBUTION
PO BOX 650998
DALLAS TX 75265-0998
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
4001 Highway 36 South
Brenham TX 77833
United States

Fax: 979/277-1865
Email: 712Accounting@hhs.texas.gov

Purchaser: Arnold, Valerie

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 BLANKET PURCHASE ORDER

NIGP:031-67

TERM: September 1, 2022 through August 31, 2023

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday - Friday except designated State Holidays

AGENCY CONTACT:

Lead Contact Name: Robert Enriquez
Lead Contact Phone: 281-344-4361
Lead Contact Email: robert.enriquez@hhs.texas.gov

Contract Manager Name: Ana Kruse
Contract Manager Phone: (281) 344-4648
Contract Manager Email: ana.kruse@hhs.texas.gov

Warehouse: Please deliver to BUILDING 514-Maintenance (If applicable)

HHSC BUYER:

Valerie Arnold, CTCD, CTCM
Purchaser III
Procurement and Contracting Services
Office: 512-776-7312
valerie.arnold@hhs.texas.gov
1100 W. 49th Street | Mail Code 2020
Austin, TX 78756

VENDOR:

Vendor ID: 1760628852
Supplier Name: HDP DBA Hunton Distribution
Supplier Number: 1760628852
Supplier Contact: Steve Acker
Supplier Phone: 832-250-4788
Supplier Email: sacker@huntongroup.com

Informal IFB #0000188203

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PURCHASING METHOD: OM/F

Purchase Not to Exceed \$25,000

REQUIREMENTS/LIMITATIONS:

Quantities may be increased or decreased upon need during the term of the PO.

The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2022.

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition #0000188203

Note: Agency will not order products on this PO that are available from Workquest or Texas Correctional Industries. Agency will not order capital or controlled assets on this PO.

PCS PLEASE CONTACT THE CONTRACT MANAGER FOR QUESTIONS.

VENDORS PLEASE SEND INVOICES

VIA EMAIL TO: 712accounting@hhs.texas.gov

SCOR DIVISION: 19-State Operated Facilities

PCS Email PO to:
ana.kruse@hhs.texas.gov
robert.enriquez@hhs.texas.gov
dorothea.williams@hhs.texas.gov
robert.chavarria@hhs.texas.gov

FY22 REQ: 162653
FY22 PO: 269715
FY22 PO Value: 10,000

1-1	FY23 Services CH9 HVAC parts and supplies	031-67	1.00	LOT	12000.00000	\$12,000.00	09/01/2022
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Schedule Total							\$12,000.00
Item Total for Line 1							\$12,000.00
Total PO Amount							\$12,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Valerie Arnold, CTCO, CTCM

08/15/2022