

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000297517
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 4551 - Austin:4301 N Lamar Blvd HEALTH & HUMAN SERVICES COMMISSION 4301 N Lamar Blvd Austin TX 78751 United States

Vendor: 1410948415 5
FASTENAL COMPANY
PO BOX 1286
WINONA MN 55987-0978
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
4001 Highway 36 South
Brenham TX 77833
United States

Fax: 979/277-1865
Email: 712Accounting@hhs.texas.gov

Purchaser: Holton,Sharonda 512/406-2464

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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BLANKET PURCHASE ORDER

TERM: September 1, 2022 through August 31, 2023

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

VENDORS SEND INVOICES VIA EMAIL TO: 712Accounting@hhs.texas.gov

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: # Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:
CHRISTIAN E SHEPARD
512-374-6103
CHRISTIAN.SHEPARD@HHS.TEXAS.GOV

Ship to Attn: CHRISTIAN SHEPARD

Lead Contact (Program SME): Kellie Lajoie
Lead Contact Email: Kellie.Lajoie@hhs.texas.gov
Lead Contact Phone: 512-374-6143

Contract Manager Name: CTCM Joshua Barber
Contract Manager Email: Joshua.Barber@hhs.texas.gov
Contract Manager Phone: 512-374-6089
Origin Code: CH1-AuSSLC

HHSC BUYER:
SHARONDA HOLTON, CTCD
512-406-2464
SHARONDA.HOLTON@HHS.TEXAS.GOV

VENDOR:
VID: 1410948415
Contractor: FASTENAL
Contact Name: Customer Service
Email: txbre@store.fastenal.com
Phone: 979-836-4417

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Quote # SOW

PURCHASING METHOD: SP/E
Purchase not to exceed \$10,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases

REQUIREMENTS/LIMITATIONS:
Quantities may be increased or decreased upon need during the term of the PO.
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2022.

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition # 0000195280

PREVIOUS PO: 0000240921

(Include for 1 Lot POs)
Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

1-1	DA711 AuSSLC FY23 WHEELCHAIR SHOP	470-80	1.00	LOT	4999.99000	\$4,999.99	09/01/2022
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Schedule Total \$4,999.99

PCS PLEASE Contact: Facility Contract Specialist (JOSHUA BARBER FOR QUESTIONS)
VENDORS SEND INVOICES VIA EMAIL TO 712Accounting@hhs.texas.gov

Vendor Name: Fastenal
Vendor Contact: Customer Service
Vendor Phone: 979-836-4417
Vendor Email: txbre@store.fastenal.com

Lead Contact (Program SME): Kellie Lajoie

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Lead Contact Email: Kellie.Lajoie@hhs.texas.gov
Lead Contact Phone: 512-374-6143

Contract Manager Name: CTCM Joshua Barber
Contract Manager Email: Joshua.Barber@hhs.texas.gov
Contract Manager Phone: 512-374-6089
Origin Code: CH1-AuSSLC

SCOR DIVISION: 19 State Operated Facilities

PCS Email PO to: Kellie.Lajoie@hhs.texas.gov Leslie.Wright@hhs.texas.gov
Joshua.Barber@hhs.texas.gov
Christian.Shepard@hhs.texas.gov

WARNING (ECPS): The Requisition to Purchase Order document tolerance for HHSC is set at the lesser of 25% or \$100.00. Please ensure that the dollar amount per Purchase Order (PO) line will not exceed the Requisition lines by the lesser of 25% or \$100.00. If the PO line will exceed the requisition line amount by more than 25% or \$100.00, the requisition will need to be increased before the requisition is sourced to a PO. The ECPS Buyer must notify the Requester via email of the amount to be increased per line, along with the Requisition Number and Purchase Order (if assigned) in order to allow proper cross-referencing.

Justification: FY23-GOODS- The items listed in the purpose section above are used to fabricate and repair custom seating systems, positioning devices and adapted equipment used by individuals who reside at the AuSSLC to safely and as independently as possible perform their activities of daily living. Due to daily use these items become worn and need to be repaired in a timely manner so the individuals who use them can maintain their current lifestyle.

Term of Duration: 09/01/2022 thru 08/31/23

Reference: FY22 PO#1-240921

Suggested Vendor:
VID# 14109484155
Vendor Contact: Customer Service
Vendor Phone: 979-836-4417
Email: contact txbre@store.fastenal.com

Requestor:
Christian Shepard
Christian.Shepard@hhs.texas.gov
512-374-6103
Initiator:
Kellie Lajoie
Kellie.Lajoie@hhs.texas.gov
512-374-6143

Item Total for Line 1 \$4,999.99

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Total PO Amount \$4,999.99

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By 	08/15/2022
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