

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

|  |   |                             |   |
|--|---|-----------------------------|---|
| <b>Payment Terms</b><br>Net 30   | <b>Freight Terms</b><br>Prepaid & Allow | <b>Ship Via</b><br>BEST WAY | <b>Purchase Order</b><br><b>HHSTX-3-0000297813</b>  |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. |   |                             | <b>Date</b><br>09/01/22   |
| <b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>   |   |                             | <b>Revision</b><br>6689 - Brenham:4001 S Hwy 36<br>HEALTH & HUMAN SERVICES COMMISSION<br>4001 S Hwy 36<br>Brenham TX 77833<br>United States |
|  |   |                             | <b>Page</b><br>1  |

**Vendor:** 1310622909 2  
HUBERT COMPANY LLC  
25401 NETWORK PL  
CHICAGO IL 606731254  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Reagor,Whit 512/406-2498

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

PM - EX PCC - 0

"GOODS ARE TO BE DELIVERED AND INVOICED AFTER September 01, 2022."  
CPA Procurement Manual, pg 149, Section 2.58

"This contract is subject to cancellation, without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature." CPA Procurement Manual, pg 145, section 2.57.

Initial period is 09/01/2022 - 08/31/2023 with no options to renew.

See above for SHIP TO ADDRESS ON PO

PURCHASE MADE UNDER THE AUTHORITY OF TEXAS GOVERNMENT CODE 2155.1441  
FOB DESTINATION, PREPAID AND ALLOWED, INSIDE OR STORE DOOR DELIVERY MAY BE REQUIRED. Invoice per 34 TAC §20.487, amended effective May 1, 2022  
TERMS: NET 30. See Attached List for Specific Items.

FY23 Blanket Purchase Order for Assorted Frozen Food including Puree Products to be delivered to Brenham State Supported Living Center from September 01, 2022, through August 31, 2023.

ALL ITEMS MUST BE WITHIN THE REQUIRED USE BY DATES. FACILITY PERSONNEL HAVE THE RIGHT TO REFUSE UNACCEPTABLE PRODUCTS.

Delivery upon request. Overages will not be accepted.  
Note: Agency will not order products on this PO that are available from Workquest or Texas Correctional Industries. Agency will not order capital or controlled assets on this PO.

Order Issued per IFB HHS0012477. Signed by Karen Waldron 08-Aug-22.

PO Per Req 529-185408,

FACILITY CONTACT: Faith Gonzalez 979-277-1524  
carrie.flowers@hhs.texas.gov

Contract Manager: Leslie Wright 979-277-1314  
jennifer.davis@hhs.texas.gov

Vendor: William Hubert Company  
VENDOR CONTACT: Tina Crail 513-367-8783.  
tcrail@hubert.com

BUYER: Whit Reagor 512-406-2498

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

|  |   |                             |   |
|--|---|-----------------------------|---|
| <b>Payment Terms</b><br>Net 30   | <b>Freight Terms</b><br>Prepaid & Allow | <b>Ship Via</b><br>BEST WAY | <b>Purchase Order</b><br><b>HHSTX-3-0000297813</b>  |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. |   |                             | <b>Date</b><br>09/01/22   |
| <b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>   |   |                             | <b>Revision</b><br>6689 - Brenham:4001 S Hwy 36<br>HEALTH & HUMAN SERVICES COMMISSION<br>4001 S Hwy 36<br>Brenham TX 77833<br>United States |
|  |   |                             | <b>Page</b><br>2  |

**Vendor:** 1310622909 2  
HUBERT COMPANY LLC  
25401 NETWORK PL  
CHICAGO IL 606731254  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Reagor,Whit 512/406-2498

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

whit.reagor@hhsc.state.tx.us

|     |   |        |      |     |              |              |            |
|-----|---|--------|------|-----|--------------|--------------|------------|
| 1-1 | FY23: Food including Pureed meat and fruit sauces | 393-56 | 1.00 | LOT | 100000.00000 | \$100,000.00 | 09/01/2022 |
|-----|---|--------|------|-----|--------------|--------------|------------|

**Schedule Total**           \$100,000.00

**Item Total for Line 1**           \$100,000.00

**Total PO Amount** \$100,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**

*Whit Reagor CTPM*

**08/10/2022**