

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via	Purchase Order	HHSTX-3-0000297892
Net 30	Prepaid & Allow	BEST WAY	Date	Revision
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			09/01/22	Page 1
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Ship To:	5035 - Rusk:805 N Dickinson Dr HEALTH & HUMAN SERVICES COMMISSION 805 N Dickinson Dr PO Box 318 Rusk TX 75785 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
424 Mesquite Dr
PO Box 1132
Mexia TX 76667
United States

Fax: 254/562-1894
Email: 718Accounting@hhs.texas.gov

Purchaser: Lafosse, Betty J 210/337-3187

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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Order issued in accordance with Comptroller of Public Accounts (CPA) Managed Term Contract 962-S1
Secure Document Destruction Services
Contract 962-S1 Term 9/1/2021 to 11/30/2026
PM/PCC: EX/0 Texas Government Code 2155.441
Non-Automated Term Contract
CLASS/ITEM: 962-27
REQ: 0000198136
FY23 PO Funding: Term 9/1/2022 to 8/31/2023

Doc Type 9 - TGC §2155.441 Purchases of products and services of workshops, organizations, or corporations whose primary purpose is training and employing mentally or physically disabled persons
Goods and/or services are to be delivered and invoiced after 9/1/22
This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature
In the event of conflict between terms of parties, HHS-PCS terms and conditions shall prevail.
Terms and Conditions will be in accordance with existing Contract 962-S1 established by CPA
This purchase order is subject to cancellation, without penalty, either in whole or in part, if funds are not appropriated by the Texas Legislature.

Lead Contact: Pamella Mumphy
Lead Contact Email: pamella.mumphy@hhs.texas.gov
Lead Contact Phone: 903-683-3421

Contract Manager: Jerry McClure
Contract Manager Email: jerry.mcclure@hhs.texas.gov
Contract Manager Phone: 903-683-7621

Leah.alexander@hhs.texas.gov (Financial Officer)

VID: 1741976051
Vendor: WORKQUEST INC
Workquest Rep: Deidra Davis
Phone: 936 238-3103
Email: ddavis@workquesttx.com

Goodwill Industries of East Texas - Tyler
Goodwill Rep: Ruth Davis

HHSC Purchasing Contact: Betty La Fosse
PHONE: 210 337-3187
FAX: 210 337-3496
EMAIL: betty.lafosse@hhs.texas.gov

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HHSC or the agency does not commit to ordering specific quantities of services/goods or dollar amounts with respect to this purchases order contract. This agency shall be obligated to pay for only those services ordered and received by the agency. Any funds not utilized by 8/31/23 are automatically cancelled.

Questions or concerns regarding payment please send an email or call the Agency Contact listed above or please see information provided in the "bill to" section of the purchase order.

PLEASE SEND INVOICES VIA EMAIL TO 718Accounting@hhs.texas.gov

REFERENCE INFO: FY22 PO HHSTX-2-0000274280

1-1	FY23 HHS-Rusk SH; WorkQuest Managed Contract 962-S1 Secure Document Destruction Services; Term 9/1/2022 to 8/31/2023	962-27	1.00	LOT	20000.00000	\$20,000.00	09/01/2022
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Schedule Total \$20,000.00

Item Total for Line 1 \$20,000.00

Total PO Amount \$20,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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Authorized By

Betty La Fosse CTPM

08/10/2022