

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000298010</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 6563 - Abilene:2501 Maple St HEALTH & HUMAN SERVICES COMMISSION 2501 Maple St 2501 Maple St Abilene TX 79602 United States
			<b>Page</b> 1

**Vendor:** 1410760000  
UNITED STATES POSTAL SERVICE  
U S POSTAL SERVICE  
WASHINGTON DC 200011011  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
2501 Maple St  
PO Box 451  
Abilene TX 79602  
United States

**Fax:** 325/795-3807  
**Email:** 710Accounting@hhsc.state.tx.us

**Purchaser:** Lafosse,Betty J 210/337-3187

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding  
EX/0 Interlocal TGC 791 used this code on purchase order as the codes listed below are not available in CAPPs  
(TAC § 391.205 (b) (6) Intergovernmental transfer  
TGC § 2113.103 (c) Applies to funds appropriated for the purchase of postage)  
Requisition 0000193771  
PO Service Dates 09/01/2022 to 08/31/2023

Postage for meter, mailing, shipping (USPS only), and permit for HHSC-Abilene State Supported Living Center.

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods ordered and received by the agency. Any funds not utilized by 08/31/2023 are automatically canceled.

VENDOR: UNITED STATES POSTAL SERVICE  
VID 1410760000

AGENCY CONTACTS  
Lead Contact (Program SME) Name: Pamela Huffman  
Lead Contact Email: pamela.huffman@hhs.texas.gov  
Lead Contact Phone: 325-795-3226

Contract Manager Name: Heather Barlow, CTCM  
Contract Manager Email: Heather.Barlow@hhs.texas.gov  
Contract Manager Phone: 325-795-3444

HHSC Purchasing Contact: Betty La Fosse  
PHONE: 210 337-3187  
FAX: 210 337-3496  
EMAIL: betty.lafosse@hhs.texas.gov

HHSC or the agency does not commit to ordering specific quantities of service/goods or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those services ordered and received by the agency. Any funds not utilized by 8/31/23 are automatically cancelled.

NOTE TO VENDOR: PLEASE REFERENCE PURCHASE ORDER NUMBER ON ALL INVOICES

Questions or concerns regarding payment please send an email or call the Agency Contact listed above or please see information provided in the "bill to" section of the purchase order

# Health and Human Services Commission

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PLEASE SEND INVOICES VIA EMAIL TO:  
710Accounting@hhsc.state.tx.us

Reference Info: FY22 PO HHSTX-2-0000269931

1-1	FY23 HHS; UNITED STATES POSTAL SERVICE FOR POSTAGE FOR CG9-ABSSLC; TERM 9/1/22 TO 8/31/23	963-57	1.00	LOT	30000.00000	\$30,000.00	09/01/2022
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**Schedule Total**                     \$30,000.00

Postage for meter, mailing, shipping (USPS only), and permit for HHSC-Abilene State Supported Living Center  
**Item Total for Line 1**                     \$30,000.00

**Total PO Amount** \$30,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b>  <i>Betty La Jossie CTPM</i>	<b>08/11/2022</b>
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