

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000298017</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1 - 9/2/2022
			<b>Page</b> 1
			<b>Ship To:</b> 5059 - Kerrville:721 Thompson Dr HEALTH & HUMAN SERVICES COMMISSION 721 Thompson Dr Kerrville TX 78028 United States

**Vendor:** 1742861951 8  
UNIFIRST HOLDINGS INC  
PO BOX 650481  
DALLAS TX 752650481  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
HEALTH & HUMAN SERVICES COMMISSION  
6711 S New Braunfels  
Ste 100  
San Antonio TX 78223  
United States

**Fax:** 210/531-7883  
**Email:** SAHAccounting@dshs.texas.gov

**Purchaser:** Lyncook, Shawn Patrick 512/406-2685

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	--------------------------------------	------------	----------	-----	----------	--------------	----------

FY23 Funding  
OM/Q - Phone bid - Texas Government Code 2156.063.  
Requisition 196603  
PO Service Dates: 09/01/2022 to 08/31/2023

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Facility: Kerrville State Hospital, 721 Thompson Dr., Kerrville, TX 78028

PCS contact  
Shawn 'Patrick' LynCook  
512-406-2685  
shawn.lyncook@hhs.texas.gov

PCS PLEASE CONTACT: Melissa Maddox for Questions.  
\*\*VENDORS SEND INVOICES VIA EMAIL TO\*\*: SAHACCOUNTING@dshs.texas.gov

Vendor Name: Unifirst Holdings Inc  
Vendor Contact: Mario Villarreal  
Vendor Phone: 830-257-8090  
Vendor Email: mario\_villarreal@unifirst.com

Lead Contact (Program SME) Name: Greg Hammond  
Lead Contact Email: greg.hammond@hhs.texas.gov  
Lead Contact Phone: 830-258-5217

Contract Manager: Melissa Maddox, Regional Contract Manager  
Contract Manager Email: Melissa.Maddox@hhs.texas.gov  
CM Phone: Office (210) 531-7357

SCOR Division: 19 State Operated Facilities

PCS Email PO/CPO to:  
(Program SME/LEAD):  
(Facility Contract Specialist): Jennifer.Prouty@hhs.texas.gov  
210-531-8256  
(Accounting): SAHACCOUNTING@dshs.texas.gov

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000298017</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 1 - 9/2/2022
			<b>Page</b> 2
			<b>Ship To:</b> 5059 - Kerrville:721 Thompson Dr HEALTH & HUMAN SERVICES COMMISSION 721 Thompson Dr Kerrville TX 78028 United States

**Vendor:** 1742861951 8  
UNIFIRST HOLDINGS INC  
PO BOX 650481  
DALLAS TX 752650481  
United States

**Bill To:** Invoice-DSHS Accounts Payable  
HEALTH & HUMAN SERVICES COMMISSION  
6711 S New Braunfels  
Ste 100  
San Antonio TX 78223  
United States

**Fax:** 210/531-7883  
**Email:** SAHAccounting@dshs.texas.gov

**Purchaser:** Lyncook, Shawn Patrick 512/406-2685

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
1-1	FY23 CF8KERVILLE Unifirst Holding INC	954-04	1.00	LOT	13000.00000	\$13,000.00	09/01/2022
	FY23 CF8 F3D UNIFORM RENTAL F2010 F3D010 F2010 7406						
	FY 23 KSH Security uniform rental cleaning services						
<b>Schedule Total</b>						<u>\$13,000.00</u>	
<b>Item Total for Line 1</b>						<u>\$13,000.00</u>	
<b>Total PO Amount</b>						<u>\$13,000.00</u>	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

**Authorized By**



**09/02/2022**