

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000298399</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> Page 1
			<b>Ship To:</b> 4038 - Corpus Christi:902 Airport HEALTH & HUMAN SERVICES COMMISSION 902 Airport Rd Corpus Christi TX 78405 United States

**Vendor:** 1743003917 6  
WIGHTS COLLISION REPAIRS INC  
DBA COMPLETE FLEET COLLISION REPAIR  
PO BOX 4954  
CORPUS CHRISTI TX 784694954  
United States

**Bill To:** Invoice - DADS  
HEALTH & HUMAN SERVICES COMMISSION  
4001 Highway 36 South  
Brenham TX 77833  
United States

**Fax:** 979/277-1865  
**Email:** 712Accounting@hhs.texas.gov

**Purchaser:** Andrews, Kimberly 972/337-6254

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 Blanket PO  
NIGP: 630-57  
PCC: OM/F Informal IFBs \$10,000.01 to \$25,000.00  
Purchase Order Term: 09/01/2022 to 08/31/2023  
SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact  
FREIGHT: F.O.B. Destination Freight Prepaid Allowed  
DELIVERY: # Days After Receipt of PO  
Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

PCS PLEASE CONTACT Michelle Samora or CHRISTINE CRUZ  
VENDORS SEND INVOIC ES VIA EMAIL TO: 712accounting@hhs.texas.gov

Vendor Name: WIGHTS COLLISION  
Vendor ID: 17430039176  
Vendor Contact: ROLAND VILLALON  
Vendor Phone: 361-882-2623  
Vendor Email: COMPLETEFLEET@STX.RR.COM

Lead Contact (Program SME) Name: Michelle Samora  
Lead Contact Email: michelle.samora@hhs.texas.gov  
Lead Contact Phone: 361-844-7944

Contract Manager Name: CHRISTINE CRUZ  
Contract Manager Email: christine.cruz@hhs.texas.gov  
Contract Manager Phone: 361-888-5301 ext 7507

SCOR Division: 19 - State Operated Facilities

PCS Email PO to: michelle.samora@hhs.texas.gov  
Christine.cruz@hhs.texas.gov  
712accounting@hhs.texas.gov

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PCS:  
Kimberly Andrews, CTCD  
Purchaser IV-Admin.Goods Team  
Procurement and Contracting Services (PCS)  
801 S Hwy 161 Suite 620, Office F  
Grand Prairie, Texas 75051  
Teleworking-please call thru Microsoft  
Office: 972-337-6254  
Kimberly.Andrews@hhs.texas.gov

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Req#0000198493  
Facility: CH3 Corpus Christi State Supported Living Center

**REQUIREMENTS/LIMITATIONS:**  
Quantities may be increased or decreased upon need during the term of the PO.  
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.

Goods and/or services are to be delivered and invoiced after September 1, 2022.  
This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.  
Invoice per 34 TAC §20.487, amended effective May 1, 2022

1-1	FY23 PAINT AND BODY REPAIRS,PARTS AND LABOR SERVICE -CH3-CCSSLC	630-57	1.00	EA	24500.00000	\$24,500.00	09/01/2022
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**Schedule Total**                   \$24,500.00

**Item Total for Line 1**                   \$24,500.00

**Total PO Amount** \$24,500.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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Authorized By

*Kimberly Andrews*

08/15/2022