

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000298525
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1
			Ship To: 2357 - Midland:3401 North A St HEALTH & HUMAN SERVICES COMMISSION 3401 North A St Midland TX 79705 United States

Vendor: 1752813070 5
SECURED DOCUMENT SHREDDING INC
26 W INDUSTRIAL LOOP
MIDLAND TX 797018519
United States

Bill To: Invoice-HHSC Region 2/9, Commu
HEALTH & HUMAN SERVICES COMMISSION
4601 S 1st St
PO Box 521
Abilene TX 79605
United States

Email: Reg02_Admin_Services@hhs.texas.gov

Purchaser: Gomez, Hadassah-Natalia

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding
OM/Q - Solicitation 196580
Requisition 0000196580
PO Service Dates 09-01-2022 to 08-31-2023

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Service Locations and Bin Requirements:

Facility ID #3172
Address: 801 N. Main, Ste P
Andrews, TX 79714
One (1) - 64 Gallon Bin/Container

Facility ID #1974
501 Birdwell Ln, Ste 28
Big Spring, TX 79720
Four (4) - 96 Gallon Bin/Container

Facility ID #1959
108 S Water St
Fort Stockton, TX 79735
One (1) - 96 Gallon Bin/Container

Facility ID #1975
701 S. Bryan Ave.
Lamesa, TX 79331
Two (2) - 64 Gallon Bin/Container

Facility ID #3421
1101 N. Midland Dr
Midland, TX 79703
Two (2) - 96 Gallon Bin/Container

Facility ID #3253
3401 North A Street
Midland, TX 79705

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	Six (6) - 64 Gallon Bin/Container ***** Facility ID #3253 3401 North A Street Midland, TX 79705 Nine (9) - 96 Gallon Bin/Container ***** Facility ID #1795 110 West B St Monahans, TX 79756 One (1) - 64 Gallon Bin/Container ***** Facility ID #1774 2525 N. Grandview, Ste 100 Odessa, TX 79761 Five (5) - 96 Gallon Bin/Container ***** Facility ID #1503 324 S Cypress St Pecos, TX 79772 One (1) - 96 Gallon Bin/Container ***** Facility ID #2155 622 S. Oakes St. San Angelo, TX 76903 One (1) - 64 Gallon Bin/Container ***** Facility ID #2155 622 S. Oakes St. San Angelo, TX 76903 Fourteen (14) - 96 Gallon Bin/Container ***** Facility ID #1919 106 N.W. 2nd St. Seminole, TX 79360 One (1) - 64 Gallon Bin/Container ***** Facility ID #2049 3409 Snyder Shopping, Center Snyder, TX 79550 Two (2) 96 Gallon Bin/Container ***** Facility ID #2093 100 E 3rd St, 3rd Fl Sweetwater, TX Two (2) - 96 Gallon Bin/Container						

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Facility ID #2914
1300 Hailey St
Sweetwater, TX
One (1) - 96 Gallon Bin/Container

BILL TO:
HHSC
ATTN: ACCOUNTS PAYABLE
PO BOX 521
ABILENE, TX 79604

PLEASE SEND INVOICES TO REG02_ADMIN_SERVICES@HHS.TEXAS.GOV

Vendor contact
SECURED DOCUMENT SHREDDING INC
VID 1752813070
Jessica Diaz
Phone: 432-682-3617
Email: jessica@sdsinc1.com

Agency contact
Debbie Brusche
Phone: 325-795-5620
Email: Debbie.Brusche@hhs.texas.gov
Elaine Martinez
Email: elaine.martinez@hhs.texas.gov

HHSC PCS Purchasing Contact: Hadassah Gomez
Phone: 512-406-2466
Email: Hadassah.Gomez@hhs.texas.gov

1-1	FY23 TPO PURCHASE - SHREDDING SERVICES FOR MIDLAND/REGION 2/9	962-27	1.00	LOT	16000.00000	\$16,000.00	09/01/2022
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Schedule Total \$16,000.00

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Item Total for Line 1 \$16,000.00

Total PO Amount \$16,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By <i>Hadassah Gomez, CTED, CTEM</i>	08/16/2022
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