

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000298599</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 0627 - Clarksville:308 N Cedar St HEALTH & HUMAN SERVICES COMMISSION 308 N Cedar St Clarksville TX 75426 United States
			<b>Page</b> 1

**Vendor:** 1942388882 5  
QUADIENT INC  
478 WHEELERS FARMS RD  
MILFORD CT 06461  
United States

**Bill To:** Invoice-HHSC; Region 04 Headqu  
HEALTH & HUMAN SERVICES COMMISSION  
302 E Rieck Rd  
Tyler TX 75703  
United States

**Fax:** 903 534 8487  
**Email:** paula.thurman@hhs.state.tx.us

**Purchaser:** Arroyo,Alejandro

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding  
CP/A - Term Contract 985-L1  
Requisition 194384  
SmartBuy PO 22191589  
Confirmation Order Do Not Duplicate  
PO Service Dates 09/01/2022 to 08/31/2023

State agency mail operations are governed by state statute and administrative rules. TGC Ann., Ch. 2176, Vernon 2000 Supp. (2006); 1 TAC Sec. 117.31 (2006); See also TGC Ann. Sec. 2113.103; General Appropriations Act, S.B. 1, 79th Leg., Art. Ix, Sec. 6.15 (2005).

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Vendor contact  
VID: 1942388882  
Contractor: Quadient, Inc.  
Contact Name: Brandi Andel  
Email: b.andel@quadient.com  
Address: 478 Wheelers Farms Road Milford, CT 06461

Agency Contact  
Paula Thurman  
903-509-5104  
paula.thurman@hhs.texas.gov

PCS contact  
Alejandro Arroyo  
512-406-2594  
alejandro.arroyo@hhs.texas.gov

Contract Manager: Gar Phonsnasinh / 903-509-5166 / Gar.Phonsnasinh@hhs.texas.gov

BILL TO LOCATION CODE: 3135  
Health and Human Services Commission  
302 E. RIECK ROAD, TYLER, TX 75703

SEND INVOICES TO: reg04\_admin\_services@hhs.texas.gov

SUPER USER: Esperanza.McMeans@hhs.texas.gov / 903-509-5131

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**Purchaser:** Arroyo,Alejandro

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SCOR DIVISION # 13 HHSC - System Support Services

Please follow the Texas Comptroller's Invoicing standards as seen below.  
Include PO Number on invoices, bills, receipts, bill lading, packing slips, and back order.  
(a) To receive payment, a contractor must submit an invoice to the State Agency receiving the goods or services.  
The invoice should include, but is not limited to including:  
(1) the contractor's mailing and e-mail (if applicable) address;  
(2) the contractor's telephone number;  
(3) the name and telephone number of a person designated by the contractor to answer questions regarding the invoice;  
(4) the state agency's name, agency number, delivery address;  
(5) the state agency's purchase order number, if applicable;  
(6) the contract number or other reference number, if applicable;  
(7) a valid Texas identification number (TIN) issued by the Comptroller;  
(8) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;  
(9) unit numbers corresponding to the amount of the invoice;  
(10) if submitting an invoice after receiving an assignment of a contract, the TIN of the original contractor and the TIN of the successor vendor;  
(11) other relevant information supporting and explaining the payment requested.

**VENDOR INFO:**  
VIN# 19423888825 / QUADIENT INC.

R04 - FY23 - New Postage Machine Lease - IX5AFWP10 - Clarksville, 308 North Cedar Street \$234.86/per month  
HHS Contact: Gar Phonsnasingh (903) 509-5166 gar.phonsnasingh@hhs.texas.gov  
Vendor Contract: Brandi Andel (512) 697-2498 b.andel@quadiant.com  
SCOR: HHSC System Support Services  
Renewal period: 10/01/2022 08/31/2023 Lease Term: 10/01/2022- 09/30/2025

FY 23 NEW Equipment for HHSC 36 month lease beginning 10/1/2022 for Region 4. Please send all lease invoices monthly in accordance with the HHSC fiscal year 9-1 to 8-31. The first invoice for this lease will cover 10-1-2022 to 10-30-2022. Current PO 3-293101 will be used to cover all remaining payments on current leases through 9-30-2022, new lease to start on 10-1-2022

IX5AF iX-5 Series w/ AutoFeeder, Sealer, Catch Tray and Ink Cartridge \$130.26  
SP20 neostats \$10.00  
IX5AFIMeterRate meter \$40.00  
IXWP10 iX-5/7/7PRO/9 Series 10 b. Weigh Platform \$45.91  
ICMFP-1 DS-Segment 1 Networked Desktop Solution - \$2.19  
IXDW10 iX Series 5/7/7PRO/9 base 10lb. Differential Weighing \$6.50  
Total per month \$234.86

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	308 N CEDAR ST mail code 0627 Clarksville, TX 75426						

Items are from TPASS Contract 985-L1 and are ordered through the Tx SmartBuy. These items are in the Neopost Catalog link from the Comptroller's TPASS Term Contract Website. FY 23 PURCHASE NEW CONTRACT New Contract Term 36 mos. projected to be 10/1/2022-9/30/2025.

Quadient Contact:  
Brandi Andel 512-697-2498 Email:b.andel@quadient.com

HHSC Contact:  
Paula Thurman 903-509-5193 Email: Paula.Thurman@hhs.texas.gov

1-1	R04 - FY23 - New Postage Machine Lease - IX5AFWP10 - Clarksville, 308 North Cedar Street \$235.85/per month	985-54	1.00	LOT	2583.46000	\$2,583.46	09/01/2022
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<b>Schedule Total</b>	\$2,583.46
<b>Item Total for Line 1</b>	\$2,583.46
<b>Total PO Amount</b>	\$2,583.46

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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Authorized By

*ALAN GTGD*

08/17/2022