

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000298773
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 6563 - Abilene:2501 Maple St HEALTH & HUMAN SERVICES COMMISSION 2501 Maple St 2501 Maple St Abilene TX 79602 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
2501 Maple St
PO Box 451
Abilene TX 79602
United States

Fax: 325/795-3807
Email: 710Accounting@hhsc.state.tx.us

Purchaser: Gomez,Hadassah-Natalia

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding
EX/0-TGC 2155.441, Managed Term Contract 962-S3
Requisition0000197549
PO Service Dates 09-01-2022 to 08-31-2023

Terms and Conditions per Managed Term Contract 962-S3 apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Texas District: 18

Job classification: 9042
Job class title: Maintenance Specialist II
Job skill level: Entry
Temp: 1 Temp Staff Requested
Hours per week: 40
Estimated hours:

Knowledge, Skills, and Abilities: Operate weed eater, blower, trimmer and other duties as assigned

Service Period
Start date: 09/01/2022
End date: 08/31/2023

Hours: 7:00AM to 3:30PM
Days per week: Monday-Friday

Department: Maintenance-Grounds
Street Address of Work Location: 2501 Maple Street
City/State/Zip: Abilene, TS 79602
Bldg/Room#: 681

Supervisor Contact (Time card approval/resume reviewer/interviewer): Jeff Goza, ADOA
Phone: 325-795-3225
Email: Jeff.goza@hhs.texas.gov
Additional/Alternate Contact Name: Tara Beaver, Assistant to ADOA
Phone: 325-795-3226
Email: Tara.Beaver@hhs.texas.gov

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Requestor: Alexis Escobar
Phone: 325-795-3052
Email: Alexis.escobar@hhs.texas.gov or
CTCM Heather Barlow
Phone: 325-795-3444
Email: Heather.barlow@hhs.texas.gov
Accounts Payable Contact Name: Cahty.gofigan@hhs.texas.gov
Phone: 325-795-3931
Email: 710accounting@hhst.state.tx.us
Invoice Address: PO Box 451 Abilene TX 79604 or email to 710accounting@hhst.state.tx.us

Vendor: WorkQuest
Address: 1011 E 53 1/2 St
Austin, TX 78751
Supplier/Payee ID: 1741976051
CPA ID#: 84202
Jennifer Moore
Phone: 817-332-7866
Email: jmoore@goodwillfw.org
CC: tempservicepo@workquesttx.com

HHSC PCS Purchasing Contact: Hadassah Gomez
Phone: 512-406-2466
Email: Hadassah.Gomez@hhs.texas.gov

Reference FY22 PO 0000269759

1-1	Services- FY23 Temporary labor for Maintenance Specialist II for CG9 at AbSSLC	962-69	263.99	HR	18.94000	\$4,999.95	09/01/2022
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Schedule Total \$4,999.95

Item Total for Line 1 \$4,999.95

Total PO Amount \$4,999.95

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By <i>Hadassah Gomez, CTED, CTEM</i>	<u>08/19/2022</u>
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