

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000298969
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1
			Ship To: 1081 - Edinburg;2520 S Veterans Bl HEALTH & HUMAN SERVICES COMMISSION 2520 S Veterans Blvd PO Box 960 Edinburg TX 78539 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-HHSC-Adult Protective
HEALTH & HUMAN SERVICES COMMISSION
2520 S Veterans Blvd
PO Box 960
Edinburg TX 78539
United States

Fax: 956/316-8355
Email: reg11purchases@hhsc.state.tx.us

Purchaser: Muhammad, Demetta Jon 512/406-2423

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding
EX/0 Texas Government Code § 2155.441
Requisition 196523 Pricing per Quote Contract Pricing Sheet
PO Service Dates 09/01/2022 to 08-31-2023

Contract 962-S1
Contract Term: 9/1/2021 to 11/30/2026

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

All invoices must be mailed directly to the location below, invoices left on-site will not be accepted.
Forward copies of all contract correspondence to the contact and EndUser listed below.
Contract Manager: AJ Gutierrez 956-316-8211, cellphone: 956-250-0566 email: alonzo.gutierrez@hhs.texas.gov
A/P Contact/Enduser: Hilda Flores 956-316-8226, email: hilda.flores@hhs.texas.gov

Vendor contact
17419760511
WorkQuest, Inc.
Rosa Valdez
361-985-8899
rvaldez@workquesttx.com

Agency contact
AJ Gutierrez
956-250-0566
alonzo.gutierrez@hhs.texas.gov

PCS contact
Demetta Muhammad
512-406-2423
demetta.muhammad02@hhs.texas.gov

1-1	FY23 New Shredding Services for Region 11 PO HHSTX-2-267991	962-27	1.00	LOT	38862.23000	\$38,862.23	09/01/2022
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All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 2
			Ship To: 1081 - Edinburg;2520 S Veterans Bl HEALTH & HUMAN SERVICES COMMISSION 2520 S Veterans Blvd PO Box 960 Edinburg TX 78539 United States

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Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
						Schedule Total	\$38,862.23
						Item Total for Line 1	\$38,862.23
2-1	FY23 New Bulk Shredding Services PO HHSTX-2-267991	962-27	1.00	LOT	2000.00000	\$2,000.00	09/01/2022
						Schedule Total	\$2,000.00
						Item Total for Line 2	\$2,000.00
						Total PO Amount	\$40,862.23

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By 	08/23/2022
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