

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000298978
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 5030 - Terrell:1200 E Brin HEALTH & HUMAN SERVICES COMMISSION 1200 E Brin PO Box 70 Terrell TX 75160 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Terrell SH Whse
HEALTH & HUMAN SERVICES COMMISSION
1200 E Brin
PO Box 70
Terrell TX 75160
United States

Email: DSHS.TSHBusinessOffice@dshs.texas.gov

Purchaser: Muhammad, Demetta Jon 512/406-2423

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding
EX/0 Texas Government Code § 2155.441
Requisition 196946 Pricing per Quote Contract Pricing Sheet
PO Service Dates 09/01/2022 to 08-31-2023

Contract 962-S1
Contract Term: 9/1/2021 to 11/30/2026

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

VENDORS EMAIL INVOICES TO: DSHS.TSHBUSINESSOFFICE@DSHS.TEXAS.GOV
PO BILL TO INFORMATION
TERRELL STATE HOSPITAL
ATTN: ACCOUNTING DEPARTMENT
P.O. BOX 70 / 1200 EAST BRIN STREET / TERRELL, TX , TEXAS 75160
CODE#: 3072
Email: DSHS.TSHBUSINESSOFFICE@DSHS.TEXAS.GOV

Vendor contact
17419760511
WorkQuest, Inc.
Erynn Harrison
817-232-8881
eharrison@workquesttx.com
EXPANCO, Inc. dba Amplify
Steven Hosea
(817) 710-1125
steven@amplifyfw.org

Agency contact
Stephany VanBolden
972-551-8563
stephany.vanbolden@hhsc.state.tx.us
TERRELL STATE HOSPITAL

PCS contact
Demetta Muhammad
512-406-2423

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demetta.muhammad02@hhs.texas.gov

1-1	FY23/SERVICE/TPO REQUEST/WORKEQUEST: AMPLIFY/MANAGED CONTRACT 962-S1/SECURE DOCUMENT DESTRUCTION SERVICES/TERM: 09/01/2022 THRU 08/31/2023 / CG5- TSH	962-27	1.00	LOT	10000.00000	\$10,000.00	09/01/2022
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Schedule Total \$10,000.00

Item Total for Line 1 \$10,000.00

Total PO Amount \$10,000.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By



08/23/2022