

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via	Purchase Order	HHSTX-3-0000299010
Net 30	Prepaid & Allow	BEST WAY	Date	Revision
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			09/01/22	Page 1
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Ship To:	0281 - Beaumont:350 Pine St Flr 9 HEALTH & HUMAN SERVICES COMMISSION 350 Pine St Flr 9 Beaumont TX 77701 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-HHSC Reg 05 ; Administ
HEALTH & HUMAN SERVICES COMMISSION
350 Pine St Flr 9
Beaumont TX 77701
United States

Fax: 409/951-3209
Email: Reg05_Admin_Services@hhsc.state.tx.us

Purchaser: Muhammad, Demetta Jon 512/406-2423

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding
EX/0 Texas Government Code § 2155.441
Requisition 197738 Pricing per Quote Contract Pricing Sheet
PO Service Dates 09/01/2022 to 08-31-2023

Contract 962-S1
Contract Term: 9/1/2021 to 11/30/2026

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Vendor contact
17419760511
WorkQuest, Inc.
Abby Monk, Region V, Regional Marketing Manager
Phone: 512-451-8145
Fax: 512-450-5519
Email: amonk@workquesttx.com
Austin Task Inc (ATI)
Contact: Brian OConner, President
Phone: (512) 389-3333
Email: texas@austintask.com

Agency contact
Tony Hadnot
(409) 730-4015
letony.hadnot@hhs.texas.gov

PCS contact
Demetta Muhammad
512-406-2423
demetta.muhammad02@hhs.texas.gov

Note: F-500-4048 DFPS Background Check Request Form, OSA Certification Signature page, and Outsourcing Standard DFPS SHRED version (attached) to be completed when DFPS is housed at any service location(s). It has been determined, that is the case on this purchase order.

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All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 2
			Ship To: 0281 - Beaumont:350 Pine St Flr 9 HEALTH & HUMAN SERVICES COMMISSION 350 Pine St Flr 9 Beaumont TX 77701 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-HHSC Reg 05 ; Administ
HEALTH & HUMAN SERVICES COMMISSION
350 Pine St Flr 9
Beaumont TX 77701
United States

Fax: 409/951-3209
Email: Reg05_Admin_Services@hhsc.state.tx.us

Purchaser: Muhammad, Demetta Jon 512/406-2423

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
Various Offices							
Schedule Total						\$35,000.00	
Item Total for Line 1						\$35,000.00	
2-1	"FY23 Renewal Shredding	962-27	1.00	LOT	800.00000	\$800.00	09/01/2022
Schedule Total						\$800.00	
Item Total for Line 2						\$800.00	
Total PO Amount						\$35,800.00	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Demetta Muhammad

08/23/2022