

Health and Human Services Commission

Purchase Order

Dispatch via Print

| | | | |
|--|---|-----------------------------|--|
| Payment Terms Net 30 | Freight Terms Prepaid & Allow | Ship Via BEST WAY | Purchase Order HHSTX-3-0000299112 |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. | | | Date 09/01/22 |
| All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number. | | | Revision 1 - 8/24/2022 |
| | | | Page 1 |
| | | | Ship To: 0632 - Cleburne:1406 Security Dr DEPT FAMILY AND PROTECTIVE SERVICES 1406 Security Dr Cleburne TX 76033 United States |

Vendor: 1752777656 5
TOLDEN O FINNEY
TOLDENS HOUSE & BUILDING CLEANING
PO BOX 984
FAIRFIELD TX 758400019
United States

Bill To: Invoice-HHSC Financial Service
HEALTH & HUMAN SERVICES COMMISSION
801 S State Highway 161
PO Box 532089
Grand Prairie TX 75051
United States

Fax: 972/337-6257
Email: Reg03_AP@hhsc.state.tx.us

Purchaser: Graham, Mary Ann 512/406-2487

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

FY23 Funding
OM/Q
Requisition 195290
PO Service Dates 09/01/2022 to 08/31/2023
No Renewals.

This Purchase Order is for FY23 Janitorial Services at 1406 Security Dr., Cleburne TX 76033.

Services are to be performed in accordance with agency scope of work which has been provided to vendor.

Services for this Purchase Order are to be as follows:
-Monthly with Supplies, 5 days (Sun-Thurs) 6:00 pm to 5:00 am.
-Strip/Wax Floors, Semi-annual.
-Carpet Cleaning, Semi-annual.

Please be aware that DFPS is housed at this location and all janitorial employees are required to complete the DFPS Background Check requirements and be cleared by DFPS.

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2023 are automatically canceled.

PO Bill To Info:
Health Human Services Commission
PO Box 532089
Grand Prairie, TX 75053-2089
Bill To Code: 0125
Email: Reg03_ap@hhsc.state.tx.us
A/P Contact: Cynthia.Jones@hhs.texas.gov / 972-337-6244

Vendor Contact:
Martha Finney
Phone: 903-388-8929
Email: toldens_h_b_c@yahoo.com

Agency Contact:
Martin Byram
Phone: 972-337-6222
Email: martin.byram01@hhs.texas.gov

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HHSC PCS Contact:
Mary Ann Graham CTCD
Phone: 512-406-2487
Email: maryann.graham@hhs.texas.gov

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|-----|---|--------|------|-----|-------------|-------------|------------|
| 1-1 | R03 FY23 JANITORIAL EVENING SERVICES MC0632. \$863.00/Mo | 910-39 | 1.00 | LOT | 10356.00000 | \$10,356.00 | 09/01/2022 |
|-----|---|--------|------|-----|-------------|-------------|------------|

Schedule Total \$10,356.00
Item Total for Line 1 \$10,356.00

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|-----|--|--------|------|-----|------------|------------|------------|
| 2-1 | R03 FY23 FLOOR CARE SERVICES MC0632. To include: -Strip/Wax Floors, Semi-annual. \$1,551.00 Each x 2 = \$3,102.00 -Carpet Cleaning, Semi-annual. \$897.00 Each x 2 = \$1,794.00 | 910-39 | 1.00 | LOT | 4896.00000 | \$4,896.00 | 09/01/2022 |
|-----|--|--------|------|-----|------------|------------|------------|

Schedule Total \$4,896.00
Item Total for Line 2 \$4,896.00

Total PO Amount \$15,252.00

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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| Authorized By <i>Mary Ann Graham, CPM</i> | 08/24/2022 |
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