

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms	Freight Terms	Ship Via	Purchase Order	HHSTX-3-0000299451
Net 30	Prepaid & Allow	BEST WAY	Date	Revision
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			09/01/22	1 - 8/31/2022
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Ship To:	1114 - El Paso:7400 Diana Dr DEPT FAMILY AND PROTECTIVE SERVICES 7400 Diana Dr El Paso TX 79904 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-HHSC Region 10, DADS:
HEALTH & HUMAN SERVICES COMMISSION
401 Franklin Ave
Ste 450
El Paso TX 79901
United States

Fax: 915/834-7587

Purchaser: Graham, Mary Ann 512/406-2487

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding
EX/0 TGC 2155.138
Requisition 198856
Pricing per Quote dated 4/18/22.

This Purchase Order is for Janitorial Services at 7400 Diana Dr., El Paso TX 79915.

Attached Terms and Conditions apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08/31/2023 are automatically canceled.

Vendor contact
Henry Hernandez
Phone: (210) 521-3742
Email: hhernandez@workquesttx.com

Agency contact
Sheila Tillman
Phone: (915) 834-7611
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PCS contact
Name: Mary Ann Graham
Phone: (512) 406-2487
Email: maryann.graham@hhs.texas.gov

1-1	FY23 EVENING JANITORIAL SERVICES FOR 7400 DIANA EL PASO TX 79904, MAIL CODE 1114	910-39	1.0000	MOS	2257.03000	\$2,257.03	09/01/2022
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Schedule Total \$2,257.03

Item Total for Line 1 \$2,257.03

Total PO Amount \$2,257.03

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			Page 2
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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Mary Ann Graham, CTPM

08/31/2022