

Department of State Health Services

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000299961
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
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			Page 1
			Ship To: See Detail Below

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Purchaser: Wells, Alicia N

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding
EX/0-TGC 2155.441, Managed Term Contract 962-S3
Requisition 0000205365
STAR #00-300551
PO Service Dates 09/01/2022 through 01/31/2023

Req 223887 PO Lines 10 - 14
PO Service Dates 04/14/2023 through 08/31/2023

Terms and Conditions per Managed Term Contract 962-S3 apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Texas District: 14

Line 10
Job classification: 1831
Job class title: Information Specialist II
Job skill level: Experienced
Temp: 1 Temp Staff Requested

Line 11
Job classification: 4074
Job class title: Public Health Prevention Specialist II
Job skill level: Experienced
Temp: 2 Temp Staff Requested

Line 12
Job classification: 1783
Job class title: Training and Development Specialist III
Job skill level: Experienced
Temp: 1 Temp staff Requested

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Line 13
Job classification: 1574
Job class title: Program Specialist V
Job skill level: Entry
Temp: 2 Temp staff Requested

Line 14
Job classification: 4083
Job class title: Epidemiologist II
Job skill level: Entry
Temp: 2 Temp staff Requested

Job classification: 1572
Job class title: Program Specialist III
Job skill level: Entry
Temp: 6 Temp Staff Requested

Job classification: 4074
Job class title: Public Health Prevention Specialist II
Job skill level: Entry
Temp: 6 Temp Staff Requested

Job classification: 1783
Job class title: Training and Development Specialist III
Job skill level: Entry
Temp: 3 Temp staff Requested

JOB DESCRIPTION: Staff will work with jurisdictions to ensure data entry of paper labs and provider reports are completed in a timely manner. Will complete data entry of labs, provider reports and congenital syphilis investigations for STD surveillance. Will assist with data quality activities for STD surveillance data including congenital syphilis. Will also perform deduplication activities in THISIS. Will work with STD surveillance team to assist with proofing and revising training materials for workforce development.

Knowledge, Skills, and Abilities:
Knowledge of public health, data collection or data management
Skill with computer data entry
Ability to communicate via telephone or Microsoft teams

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Ability to work independently and self-motivate

Req 223887 PO Lines 10 - 14
Start date: 04/14/2023
End date: 08/31/2023

Service Period
Start date: 09/01/2022
End date: 01/31/2023

Req 223887 PO Lines 10 - 14
Start date: 04/14/2023
End date: 08/31/2023

Work Hours per Week: 40
Hours: 08:00AM to 5:00PM
Days per week: Monday - Friday

Department: TB/HIV/STD Section
Street Address (Report-to Worksite Location): 201 W Howard Lane
City/State/Zip: Austin, TX 78753
Bldg/Room#: 201

Contract Manager: Darlene Winzenried
Phone: 512-776-6586
Email: Darlene.Winzenried@dshs.texas.gov

Vendor: WorkQuest
Address: 1011 E 53 1/2 St
Austin, TX 78751
Supplier/Payee ID: 1741976051
CPA ID#: 84202
Garrett Wilson, Senior Branch Manager, GSG Talent Solutions
Phone: 512-637-7199
Email: garrett.wilson@gsgtalentsolutions.com
Contact: Karin Wilcox, State Account Coordinator
Phone: 737-209-7290
Email: karin.wilcox@gsgtalentsolutions.com
CC: tempservicepo@workquesttx.com

HHSC PCS Purchasing Contact:
Demetta Muhammad
Phone: 512-406-2423
Email: demetta.muhammad02@hhs.texas.gov

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POCN# 12/27/2022: PO extended through 01/31/2023 per program request, no additional funding needed. HHSC-PCS Purchaser Hadassah Gomez

POCN#2 1/9/2023 Add additional funding to po for services until 01/31/2023 using requisition 215801.

POCN, 4/14/2023, Alicia Wells, Added funding of \$308,048.80 with requisition 223887. Added lines 10 - 14. Added Service Dates 04/14/2023 - 08/31/2023.

1-1	6 Entry Program Specialist III Entry Level THSS #1572 Regular Hours	962-69	3840.00	HR	42.81000	\$164,390.40	09/01/2022
	Ship To: 6694 HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States						
					Schedule Total	<u>\$164,390.40</u>	
					Item Total for Line 1	<u>\$164,390.40</u>	

2-1	6 Entry Public Health Prevention Specialist II THSS #4074 Regular Hours	962-69	3840.00	HR	35.42000	\$136,012.80	09/01/2022
	Ship To: 6694 HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States						
					Schedule Total	<u>\$136,012.80</u>	
					Item Total for Line 2	<u>\$136,012.80</u>	

3-1	3 Entry Training and Development Specialist III THSS #1783 Regular Hours	962-69	1920.00	HR	37.53000	\$72,057.60	09/01/2022
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Purchaser: Wells, Alicia N

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
	Ship To:	6694 HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States					
					Schedule Total	\$72,057.60	
					Item Total for Line 3	\$72,057.60	
4-1	3 Entry Program Specialist III Entry Level THSS #1572 Regular Hours	962-69	504.00	HR	42.81000	\$21,576.24	01/09/2023
	Ship To:	4546 DEPARTMENT OF STATE HEALTH SERVICES 1100 W 49th St (DBGL) PO Box 149347 Austin TX 78756 United States					
					Schedule Total	\$21,576.24	
					Item Total for Line 4	\$21,576.24	
5-1	5 Public Health & Prevention Specialist II	962-69	840.00	HR	35.42000	\$29,752.80	01/09/2023
	Ship To:	4546 DEPARTMENT OF STATE HEALTH SERVICES 1100 W 49th St (DBGL) PO Box 149347 Austin TX 78756 United States					
					Schedule Total	\$29,752.80	
					Item Total for Line 5	\$29,752.80	
6-1		962-69	504.00	HR	37.53000	\$18,915.12	01/09/2023

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3 Entry Training and Development
Specialist III THSS #1783 Regular
Hours

Ship To: 4546
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Austin TX 78756
United States

Schedule Total \$18,915.12

Item Total for Line 6 \$18,915.12

7-1	6 Entry Program Specialist III Entry Level THSS #1572 Regular Hours	962-69	7200.00	HR	42.81000	\$308,232.00	01/30/2023
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Schedule Total \$308,232.00

Item Total for Line 7 \$308,232.00

8-1	2 Entry Public Health Prevention Specialist II THSS #4074 Regular Hours	962-69	2400.00	HR	35.42000	\$85,008.00	01/30/2023
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	Austin TX 78756 United States						
					Schedule Total	\$85,008.00	
					Item Total for Line 8	\$85,008.00	
9-1	2 Entry Training and Development Specialist III THSS #1783 Regular Hours	962-69	2400.00	HR	37.53000	\$90,072.00	01/30/2023
	Ship To: 4546 DEPARTMENT OF STATE HEALTH SERVICES 1100 W 49th St (DBGL) PO Box 149347 Austin TX 78756 United States						
					Schedule Total	\$90,072.00	
					Item Total for Line 9	\$90,072.00	
10-1	FY23-Information Specialist II Job Class 1831, District 14 experienced 1 temp	962-69	672.0000	HR	\$44.80	\$30,105.60	04/14/2023
	Ship To: 1873 DEPARTMENT OF STATE HEALTH SERVICES 201 W Howard Ln Ste 200 Austin TX 78753 United States						
					Schedule Total	\$30,105.60	
					Item Total for Line 10	\$30,105.60	
11-1	FY23-Public Health Prevention Specialist II, Job Class 4074 District 14 experienced 2 temps	962-69	1712.0000	HR	\$42.29	\$72,400.48	04/14/2023

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	Ship To: 1873 DEPARTMENT OF STATE HEALTH SERVICES 201 W Howard Ln Ste 200 Austin TX 78753 United States						
					Schedule Total	\$72,400.48	
					Item Total for Line 11	\$72,400.48	
12-1	FY23-Training and Development Specialist III, Job Class 1783,District 14 experienced 1 temp	962-69	856.0000	HR	\$44.80	\$38,348.80	04/14/2023
	Ship To: 1873 DEPARTMENT OF STATE HEALTH SERVICES 201 W Howard Ln Ste 200 Austin TX 78753 United States						
					Schedule Total	\$38,348.80	
					Item Total for Line 12	\$38,348.80	
13-1	FY23-Program Specialist V: Job Class 1574, district 14,ENTRY 2 temps	962-69	1712.0000	HR	\$48.83	\$83,596.96	04/14/2023
	Ship To: 1873 DEPARTMENT OF STATE HEALTH SERVICES 201 W Howard Ln Ste 200 Austin TX 78753 United States						
					Schedule Total	\$83,596.96	
					Item Total for Line 13	\$83,596.96	
14-1	FY23-Epidemiologist II Job Class 4083 District 14 Entry 2 temps	962-69	1712.0000	HR	\$48.83	\$83,596.96	04/14/2023

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Schedule Total \$83,596.96

Item Total for Line 14 \$83,596.96

Total PO Amount \$1,234,065.76

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By <i>Alicia Wells, CTCO, CTCM</i>	04/19/2023
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