

# Health and Human Services Commission

## Purchase Order

Dispatch via Print

<b>Payment Terms</b> Net 30	<b>Freight Terms</b> Prepaid & Allow	<b>Ship Via</b> BEST WAY	<b>Purchase Order</b> <b>HHSTX-3-0000300016</b>
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			<b>Date</b> 09/01/22
<b>All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.</b>			<b>Revision</b> 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States
			<b>Page</b> 1

**Vendor:** 1741976051 1  
WORKQUEST  
1011 E 53RD 1/2 ST  
AUSTIN TX 787511703  
United States

**Bill To:** Invoice-HHSC Accounting  
HEALTH & HUMAN SERVICES COMMISSION  
4601 W Guadalupe St  
Austin TX 78751  
United States

**Fax:** 512/424-6901  
**Email:** HHSC\_AP@hhsc.state.tx.us

**Purchaser:** Muhammad, Demetta Jon 512/406-2423

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23funding  
EX/0-TGC 2155.441, Managed Term Contract 962-S3  
Requisition0000204488  
PO Service Dates 09/01/2022 to 08/31/2023

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Texas District: 14

Job classification: 1575  
Job class title: Program Specialist VI  
Job skill level: Expert  
Temp: Michael Porter  
Hours per week: 40  
Estimated hours: 2080/ea

**JOB DESCRIPTION:**

Under the supervision of the Program Manager, participates as a team member or team coordinator conducting inspections, surveys, and investigations in Long Term Care facilities (Nursing Homes) to determine compliance with state and federal laws, regulations, and rules. Completes inspection/survey reports listing deficiencies/violations and prepares written reports supporting the action and remedies recommended.

**Service Period**

Start date: 09/20/2022  
End date: 08/31/2023

Hours: 8:00 AM to 5:00 PM  
Days per week: Monday through Friday

Department: HHSC-Regulatory Services  
Street Address of Work Location:  
2561 Matlock Rd  
Arlington, TX 75061

Supervisor Contact (Time card approval/resume reviewer/interviewer):  
Sheryl Bisson  
Phone:817-692-1280  
Email:sheryl.bisson@hhsc.state.tx.us

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Agency Contact:  
Dan Hernandez  
Phone: 512-569-4752  
Email: dan.hernandez@hhs.texas.gov

\*\*Per contract at no additional charge, we request a standard DPS criminal history check.

Vendor: WorkQuest  
Address: 1011 E 53 1/2 St  
Austin, TX 78751  
Supplier/Payee ID: 1741976051  
CPA ID#: 84202  
Contact: Paula Baczewski, Natasha Schwartz, Jordan Rae Dunn  
Phone: 512-453-8833 ext. 101, 512-453-8833 ext. 123, 512.453.8833 x109  
Email: paula@peakperformers.org, natasha@peakperformers.org, jordan.dunn@peakperformers.org, tempservicepo@workquesttx.com

HHSC PCS Purchasing Contact:  
Demetta Muhammad  
Phone: 512-406-2423  
Email: demetta.muhammad02@hhs.texas.gov

1-1	FY23 LTCR Surveyor Temp_Michael Porter	962-69	2080.00	HR	67.46000	\$140,316.80	08/31/2022
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**Schedule Total** \$140,316.80

**Item Total for Line 1** \$140,316.80

2-1	Travel - As Needed Payable at published State of Texas Rates - 09/01/2022-8/31/2023	993-10	1.00	LOT	11000.00000	\$11,000.00	08/31/2022
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**Schedule Total** \$11,000.00

**Item Total for Line 2** \$11,000.00

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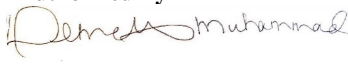
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**Total PO Amount** \$151,316.80

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

<b>Authorized By</b> 	<b>08/31/2022</b>
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