

Department of State Health Services

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000300027
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/01/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision Page 1
			Ship To: 6694 - Austin:1111 W North Loop HEALTH & HUMAN SERVICES COMMISSION 1111 W North Loop Austin TX 78756 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice-DSHS Fiscal Claims
DEPARTMENT OF STATE HEALTH SERVICES
1100 W 49th St (RBB)
PO Box 149347
Austin TX 78756
United States

Fax: 512/458-7442
Email: invoices@dshs.texas.gov

Purchaser: Gomez, Hadassah-Natalia

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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FY23 funding
EX/0-TGC 2155.441, Managed Term Contract 962-S3
Requisition 0000205398
STAR #00-300243
PO Service Dates 09/01/2022 to 08/31/2023

Terms and Conditions per Managed Term Contract 962-S3 apply to this Purchase Order.

This purchase order is contingent upon the continued availability of lawful appropriations by the Texas Legislature and may be canceled at any time in whole or part without penalty. HHS or the agency does not commit to ordering specific quantities of goods/services or dollar amounts with respect to this purchase order. The agency shall be obligated to pay for only those goods and/or services ordered and received by the agency. Any funds not utilized by 08-31-2023 are automatically canceled.

Texas District: 14

Job classification: 4084
Job class title: Epidemiologist III
Job skill level: Expert
Temp: Rachael Reich
Hours per week: 40

JOB DESCRIPTION: Performs complex data analysis and data research on Electronic lab reporting (ELR) to the National Electronic Disease Surveillance System (NEDSS) Based System (NBS). Work involves conducting detailed analysis of and extensive research on ELR data, providing results, and monitoring and implementing data quality to ensure valid test result data is submitted. May provide guidance to others. Works under general supervision, with moderate latitude for the use of initiative and independent judgment.

Essential Job Functions:

(30%) Analyzes ELR data using standard statistical tools (such as SAS), methods, and techniques. Compiles and queries ELR data. Identifies data gaps, errors, anomalies, inconsistencies, and redundancies by analyzing the content, structure, and relationships within data. Interprets results to identify significant differences in lab data. Identifies and interprets data patterns and trends and assesses data quality. Cleans and prunes data to discard irrelevant information. Performs quality assurance and serves as subject matter expert on data integrity, extraction, and compilation. Conducts data integration (e.g., matching/merging records across complex data sources).

(30%) Consults with internal program areas with DSHS (lab, blood lead team, Cancer Registry, TB/HIV/STD, and Emerging Acute Infectious Disease, and external customers such as private and commercial laboratories, hospitals, and physicians offices to identify user needs. Prepares concise, comprehensive technical reports to present and interpret data, identify alternatives, and make and justify recommendations on data revisions.

(30%) Assists NBS technical team in defining, developing, and implementing data standards for accurate electronic data submission. Assists NBS Systems Analyst and NBS epidemiologists in developing data quality measures, analyzing data quality results, and implementing necessary changes to ensure ELR data quality improvement. Assists in developing software applications or programming within NBS to use for statistical modeling and graphic analysis on ELR data and lab testing.

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(5%) May develop and implement databases, data collection systems, data analytics, and other strategies that optimize statistical efficiency and quality.

(5%) Other duties as assigned include but are not limited to actively participating and/or serving in a supporting role to meet the agency's obligation for disaster response and/or recovery of Continuity of Operations (COOP) activation. Such participation may require an alternative shift pattern assignment and/or location.

Knowledge, Skills, and Abilities:

Knowledge of reportable disease/health related information systems Experience with SQL, HL7 messaging and interfaces
 Knowledge of statistics and analyzing data sets; of running queries, report writing, and presenting findings; of data models, database design development, data mining, and segmentation techniques; and of record keeping, including security procedures for handling, protecting, and distributing confidential data.
 Skill in the use of a computer and applicable software, in analyzing problems and devising effective solutions, in conducting data searches, in evaluating and translating large amounts of data, and in critical thinking.
 Ability to compile, review, and analyze data; to prepare reports; to maintain accuracy and attention to detail; to communicate effectively; and to provide guidance to others.
 Ability to assist in the development of data models to ensure representation of epidemiologic needs.

Service Period
 Start date: 09/01/2022
 End date: 08/31/2023

Hours: 8:00 AM to 5:00 PM
 Days per week: Monday-Friday

Department: Division for Laboratory and Infectious Disease Services
 Street Address of Work Location: 1100 W. 49th Street
 City/State/Zip: Austin, TX 78758
 Bldg/Room#: G-310
 Position will telework full-time, but may be called into the office

Supervisor Name (Time card approval/resume reviewer/interviewer): Monica Gamez
 Phone: 512-776-6678
 Email: monica.gamez@dshs.texas.gov
 Additional/Alternate Contact Name: Christine Contreras
 Phone: 512-776-2863
 Email: Christine.contreras@dshs.texas.gov
 Contact (if not the Supervisor for Time card approval): Jessica Romano
 Phone: 737-229-0705
 Email: Jessica.romano@dshs.texas.gov
 Accounts Payable Contact Name: Rey Velazquez
 Email: Reynaldo.velazquez@dshs.texas.gov
 Requestor Information: Saher Prasla
 Email: Saher.Prasla@dshs.texas.gov

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Vendor: WorkQuest
Address: 1011 E 53 1/2 St
Austin, TX 78751
Supplier/Payee ID: 1741976051
CPA ID#: 84202
Garrett Wilson, Senior Branch Manager, GSG Talent Solutions
Phone: 512-637-7199
Email: garrett.wilson@gsgtalentsolutions.com
Contact: Karin Wilcox, State Account Coordinator
Phone: 737-209-7290
Email: karin.wilcox@gsgtalentsolutions.com
CC: tempservicepo@workquesttx.com

HHSC PCS Purchasing Contact: Hadassah Gomez
Phone: 512-406-2466
Email: Hadassah.Gomez@hhs.texas.gov

Reference FY22 PO 0000268976

1-1	1 Epi III- Expert	962-69	2080.00	HR	77.61000	\$161,428.80	09/01/2022
Schedule Total						\$161,428.80	
Item Total for Line 1						\$161,428.80	
2-1	1 Epi III- Expert Overtime Hours	962-69	400.00	HR	110.98000	\$44,392.00	09/01/2022
Schedule Total						\$44,392.00	
Item Total for Line 2						\$44,392.00	
Total PO Amount						\$205,820.80	

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Hadassah Gomez, CTLD, CTM

08/31/2022