

Health and Human Services Commission

Purchase Order

Dispatch via Print

| | | | |
|--|---|-----------------------------|--|
| Payment Terms Net 30 | Freight Terms Prepaid & Allow | Ship Via BEST WAY | Purchase Order HHSTX-3-0000300107 |
| If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements. | | | Date 09/06/22 |
| All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number. | | | Revision 2203 - Big Spring:1901 N Highway 8 HEALTH & HUMAN SERVICES COMMISSION 1901 N Highway 87 Big Spring TX 79720 United States |
| | | | Page 1 |

Vendor: 1950725980 2
FARMER BROS CO
PO BOX 732855
DALLAS TX 753732855
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
2501 Maple St
PO Box 451
Abilene TX 79602
United States

Fax: 325/795-3807
Email: 710Accounting@hhsc.state.tx.us

Purchaser: Johnson,Ja'Vorashay D 512/406-2563

| Line-Sch | Inventory Item ID - Line Description | Class/Item | Quantity | UOM | PO Price | Extended Amt | Due Date |
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|
|----------|--------------------------------------|------------|----------|-----|----------|--------------|----------|

BLANKET PURCHASE ORDER

TERM: September 1, 2022 through August 31, 2023

SHIPPING INSTRUCTIONS: DO NOT SHIP until notified by Agency Contact.

FREIGHT: F.O.B. Destination Freight Prepaid and Allowed

DELIVERY: 14 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

AGENCY CONTACT:
Paula Shelburne
432-268-7640
paula.shelburne@hhs.texas.gov

Ship to Attn: Donna Lee
Big Spring State Hospital

HHSC BUYER:
Ja'Vorashay Johnson, CTCD, CTCM
512-406-2563
JaVorashay.Johnson03@hhs.texas.gov

VENDOR:
Farmers Brothers
Customer Service
432-580-0405
dsdcustomerservice@farmerbros.com

Quote #

PURCHASING METHOD: SP/E
Purchase not to exceed \$10,000.00. Rule 34 Texas Administrative Code § 20.41 - Delegated Purchases

REQUIREMENTS/LIMITATIONS:
Quantities may be increased or decreased upon need during the term of the PO.
The quantities shown are estimates only and do not constitute a guarantee of purchase. Any quantities not ordered and received by August 31, 2023, will be considered cancelled.

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Goods and/or services are to be delivered and invoiced after September 1, 2022.

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY23 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition # 194201

(Include for 1 Lot POs)

Note: Agency will not order products on this PO that are available from Workquest, Texas Correctional Industries or DIR. Agency will not order capital or controlled assets on this PO.

| | | | | | | | |
|-----|--|--------|------|-----|------------|------------|------------|
| 1-1 | FY23 (Goods) Blanket Order for coffee and supplies for the Admissions Department | 393-40 | 1.00 | LOT | 1000.00000 | \$1,000.00 | 09/08/2022 |
|-----|--|--------|------|-----|------------|------------|------------|

Schedule Total \$1,000.00

Item Total for Line 1 \$1,000.00

| | | | | | | | |
|-----|--|--------|------|-----|------------|------------|------------|
| 2-1 | FY23 (Goods) Blanket Order for coffee and supplies for the General Medicine Service Department | 393-40 | 1.00 | LOT | 1000.00000 | \$1,000.00 | 09/08/2022 |
|-----|--|--------|------|-----|------------|------------|------------|

Schedule Total \$1,000.00

Item Total for Line 2 \$1,000.00

Total PO Amount \$2,000.00

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No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

Authorized By

Ja'Vorashay Johnson, CTCD, CTCM

09/08/2022