

Health and Human Services Commission

Purchase Order

Dispatch via Print

Payment Terms Net 30	Freight Terms Prepaid & Allow	Ship Via BEST WAY	Purchase Order HHSTX-3-0000300381
If advertised by informal bid, Invitation for Offer, or Request for Proposal; all specifications, terms, and conditions set forth in the advertisement and vendor's conforming responses become a part of this numbered purchase order. Contractor guarantees goods or services delivered meet or exceed numbered purchase order requirements.			Date 09/14/22
All shipments, shipping papers, invoices, and correspondence must be identified with our Purchase Order Number.			Revision 1
			Ship To: 5035 - Rusk:805 N Dickinson Dr HEALTH & HUMAN SERVICES COMMISSION 805 N Dickinson Dr PO Box 318 Rusk TX 75785 United States

Vendor: 1741976051 1
WORKQUEST
1011 E 53RD 1/2 ST
AUSTIN TX 787511703
United States

Bill To: Invoice - DADS
HEALTH & HUMAN SERVICES COMMISSION
424 Mesquite Dr
PO Box 1132
Mexia TX 76667
United States

Fax: 254/562-1894
Email: 718Accounting@hhs.texas.gov

Purchaser: Vasquez Iii, Richard

Line-Sch	Inventory Item ID - Line Description	Class/Item	Quantity	UOM	PO Price	Extended Amt	Due Date
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EX/0

SHIPPING INSTRUCTIONS: Ship according to the DUE DATES specified on the PO.

FREIGHT: F.O.B. Destination Freight Prepaid Allowed

DELIVERY: 10 Days After Receipt of PO

Delivery hours are from 8:00-11:30 AM and 1:00-4:30 PM Monday Friday except designated State Holidays

VENDORS SEND INVOICES VIA EMAIL TO: 718Accounting@hhs.texas.gov

VENDOR INFORMATION

VID: 1741976051
VENDOR: WORKQUEST
VENDOR ADDRESS: 1011 E 53RD 1/2 ST
VENDOR CITY, STATE, ZIP: AUSTIN, TX 78751-1703
VENDOR CONTACT NAME:
VENDOR PHONE: 512-450-833
VENDOR EMAIL:

LEAD CONTACT NAME: Jerry McClure
LEAD CONTACT EMAIL: jerry.mcclure@hhs.texas.gov
LEAD CONTACT PHONE: 903-683-7621

WAREHOUSE: Please deliver to Central Supply, Bld. #515, Room #316

EMAIL PO TO:
danielle.todd@hhs.texas.gov

HHSC BUYER:
Richard Vasquez
richard.vasqueziii@hhs.texas.gov
512-639-7327

QUOTE : TCI Quote

PURCHASING METHOD: EX/0 Purchase made under the Authority of Texas Government Code 2155.441 (WorkQuest/TIBH Set-Aside)

Term Contact: 615-S1

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Smartbuy PO: 23001041

REQUIREMENTS/LIMITATIONS:

This PO is contingent upon the continued availability of lawful appropriations by the Texas Legislature. FY2023 funding.

Invoice per 34 TAC §20.487, amended effective May 1, 2022

Requisition 206240

1-1	Goods - Note Pads - Self-Stick Note Pad, 4" x 6", Yellow, #6156238562	615-62	4.00	PKG	9.97000	\$39.88	09/30/2022
Schedule Total						\$39.88	
Item Total for Line 1						\$39.88	
2-1	Goosds - Tabs - #61511062400 - Index Tabs, Monthly, Multi-Color, Letter Size	615-62	15.00	PKG	2.30000	\$34.50	09/30/2022
Schedule Total						\$34.50	
Item Total for Line 2						\$34.50	
Total PO Amount						\$74.38	

No substitutions or cancellations are permitted without prior approval by Health & Human Services Commission. If contractor fails to deliver by promised delivery date (or reasonable time thereafter) or fails to meet requirements, Health & Human Services Commission reserves the right to purchase elsewhere and charge an increased cost and handling to contractor.

Over shipments will not be accepted unless authorized by Buyer prior to shipment. The dispute resolution process provided for in Chapter 2260 of the Texas Government Code must be used by the Health & Human Services Commission and Contractor to attempt to resolve all disputes arising under the contract.

Performance under this purchase order is acceptance of the attached affirmations and terms and conditions.

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Authorized By

Richard Vasquez III CTCO, CTCM

09/14/2022